

March 21, 1990

TO: Faculty Senate  
 FROM: Scholastic Standards and Petitions Committee  
 RE: Items for Consideration at the April 4, 1990 Senate Meeting

Two items are submitted for information:

- I. Revision of retention policy in Department of Mathematics.

Department of Mathematics

Changes in Catalogue Description, University Bulletin, page U202

Present Wording

**Major Requirements**

A grade of C or better is required in each major course and in each of MATH 141, 142, and 241. Students may enroll in each major course and in each of MATH 141, 142, and 241 a maximum of three times. Either MATH 526 or MATH 544 may be used for credit but not both.

Proposed Wording

**2. Major Requirements**

A grade of C or better is required in each major course and in each of MATH 141, 142, and 241. Students may enroll in each major course and in each of MATH 141, 142, and 241 a maximum of two times. Either MATH 526 or MATH 544 may be used for credit but not both. The student may repeat a maximum of three mathematics courses.

- II. Forms for use in the appeal process of scholastic standards petition decisions (next two pages). The first form is for use by the person appealing the petition decision; the second form is for use by the University Committee in reporting committee action. Forms will be printed and distributed through the Office of Records.

UNIVERSITY OF SOUTH CAROLINA  
SCHOLASTIC STANDARDS AND PETITIONS COMMITTEE  
Report of Petition Appeal Action

Student

Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
Address \_\_\_\_\_ Telephone # \_\_\_\_\_  
Degree Program \_\_\_\_\_ Date of first enrollment at \_\_\_\_\_  
College \_\_\_\_\_ USC \_\_\_\_\_ Case # \_\_\_\_\_

Action taken by the University Committee (Circle one)

1. Appeal dismissed. Does not demonstrate grounds for appeal or meet criteria for appeal.
2. Appeal considered; The Committee recommendation is to:
  - a. Affirm original decision of the college committee.
  - b. Return the case to the college committee for reconsideration.
  - c. Reverse the decision because the college committee misinterpreted University regulations.

Explanation:

Name of University Committee Chair (print) \_\_\_\_\_

Signature of University Committee Chair \_\_\_\_\_

Date \_\_\_\_\_

Original to Records Office  
Copies to Student  
Dean  
Advisor  
Chair of College SSPC

Draft 1.4/2/28/90/ob

UNIVERSITY OF SOUTH CAROLINA  
SCHOLASTIC STANDARDS AND PETITIONS COMMITTEE  
Request for Appeal of College Petition Decision

Student

Name \_\_\_\_\_ Social Security # \_\_\_\_\_  
Address \_\_\_\_\_ Telephone # \_\_\_\_\_  
Degree Program \_\_\_\_\_ Date of first enrollment at  
College \_\_\_\_\_ USC \_\_\_\_\_

Grounds for Appeal. Appeal of college petition decisions must be based on a specific substantive matter. Such matters would be limited to the misinterpretation of a University academic regulation or the contention that a hearing of a college committee was fundamentally unfair. The party making the appeal is responsible for providing written description explicitly defining the substantive basis for the appeal along with supporting information when available. Personal dissatisfaction with the decision of a college committee is not substantive basis for appeal (Faculty Manual, 1987, p. 16.). A college petition decision may be appealed only once.

Identify the ground(s) for your appeal by circling the number of the possible grounds stated below. You may appeal under both (1) and (2), and you may use extra sheets as needed. Attach any documents you believe relevant to your appeal and make reference to them in your explanations.

1. I believe my college committee misinterpreted a University academic regulation in reaching its decision. (In the space below identify (a) the regulation(s) you believe was misinterpreted, (b) how you believe the committee interpreted it, (c) how you believe it should be interpreted, and (d) how the difference would alter the decision.)

2. I believe the hearing before the college committee was fundamentally unfair. (In the space below (a) give the date of the hearing, (b) specify in detail what happened at the hearing, (c) give the reasons why you believe that the hearing was unfair, and (d) state how you think the unfairness would affect the decision.)

Name of person making appeal (print) \_\_\_\_\_  
Signature of person making the appeal \_\_\_\_\_  
Date \_\_\_\_\_

Attach copy of College petition action and other supporting material to original and send by campus mail to Chair, University Scholastic Standards and Petitions Committee, Faculty Senate, Faculty House.

Copies to Student  
Advisor  
Dean  
Chair, College SSPC  
Records Office

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