



UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S. C. 29208

DEPARTMENT OF FOREIGN LANGUAGES
AND LITERATURES
Tel. No. (803) 777-4881

March 17, 1986

TO: Prof. David H. Rembert, Chairman
USC Faculty Senate

FROM: Prof. Wolfgang D. Elfe, Chairman
Grade Change Committee

SUBJECT: Motions of the Grade Change Committee for the April
Meeting of the USC Faculty Senate

The Grade Change Committee wishes to present the following motions before the USC Faculty Senate:

- 1) The Grade Change Committee moves that the following paragraph be added to the section "Change of Grades (Undergraduate)" on p. 58 of the Faculty Manual:

Any request for a grade change must be submitted by the instructor no later than one calendar year from the date on which the grade was recorded. Beyond this period, grade changes will only be considered in exceptional circumstances.

- Approved

- 2) The Grade Change Committee moves that the following change be made in the Faculty Manual, p. 58, first paragraph, lines 9-14:

- Approved
as amended

Old wording:

Under no circumstances shall a student listed on the grade sheet not be given a grade. Any student not given a grade consciously or inadvertently by his instructor will receive an automatic NR. NR's will be changed to a grade of S if no other grade can be obtained from the instructor by the appropriate dean.

Proposed wording:

Under no circumstances shall a student listed on the grade sheet not be given a grade. Any student not given a grade consciously or inadvertently by his instructor will receive an automatic NR. ~~Any failure to report a final grade not cleared within one semester will be reported to the Grade Change Committee for action by the Faculty Senate.~~ *The Registrar will report any NR not changed to a grade within one semester to the Grade Change Committee for action by the Faculty Senate.*

- 3) The Grade Change Committee moves that the following change be made in the section "Change of Grades (Undergraduate)" on p. 58, lines 6-11 of the Faculty Manual:

Old wording:

The /Grade Change/ Committee may approve a grade change request without resort to the Faculty Senate in the period between the instructor's submission of the final grade to the Registrar and the date of graduation. This action by the Committee shall be reported at the next meeting of the Faculty Senate.

Proposed wording:

- Approved

When an emergency consideration is requested on a grade change, the Grade Change Committee is empowered to act finally upon the grade change. This action by the Committee shall be reported at the next meeting of the Faculty Senate.