

## REPORT OF THE CHAIRMAN OF THE GRADE CHANGE COMMITTEE

Upon assuming the chairmanship of the Grade Change committee in the summer of 1986, it was clear that two problems needed to be addressed: a continuing rise in the number of requests made to the committee and a resolution of the large number of NRs accumulating in the registrar's office.

The number of grade changes requested in the past four years are:

1983-84	435
1984-85	348
1985-86	476
1986-87	500

Although 84-85 showed an unusual decrease, 85-86 represented a substantial increase over 83-84. An attempt to hold down the number of grade changes was made by bringing to the attention of the Faculty Senate these increases. This effort met with mixed success; while the number of requests was down in the spring of 86, a remarkable 200 % increase in the July requests resulted in a final net increase for 1986-87. As most of the requests were the result of grading or computational errors, this means the faculty should make a conscious effort to exercise renewed diligence when calculating the course grades.

As a result of changes in the Faculty Manual passed in the spring of 1986, it was mandated that the Grade Change committee report to the Faculty Senate, any unreported grades (NRs) accumulated in the Registrar's Office. A meeting was held in the summer of 1987 with the Steering committee to see how this should be carried out, and the matter was then referred to the Faculty Advisory committee. The Advisory committee recommended that, after one semester, all unresolved NRs be changed automatically to Fs; this change was passed by the Faculty Senate in November.

During the summer of 1987, the Registrar's office and the secretary of the Faculty Senate discovered an attempt to falsify a report of the Grade Change committee and later this autumn the committee uncovered an unauthorized grade change. To insure in the future that unauthorized grade changes will be found, the committee has urged the Registrar to institute as soon as practical a system whereby each individual instructor is notified directly immediately after the Registrar has actually made a grade change.

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