

**University Committee on Scholastic Standards and Petitions
Annual Report 2012-2013**

COMMITTEE MEMBERSHIP

Elected

Joan Culley, *chair*, Nursing (2014)

Daniella DiCocco, Languages, Literature, & Cultures (2013)

Subra Bulusu, Earth & Ocean Sciences (2013)

Lori Schwartz, Thomas Cooper Library (2014)

Peter Binev, Mathematics (2015)

Krik Foster, Social Work (2015)

Appointed

Scott Verzyl, *ex-officio*, Admissions

Aaron Marterer, *ex-officio*, Registrar's Office

Student

Carli Smolen

Joshua Norris

New Memebers Appointed For Three Year Terms:

Rishi Chakraborty (HEAL) (2016)

Candle Wester-Mittan, Coleman Karesh Law Library (2016)

SCHEDULED COMMITTEE MEETINGS

October 21, 2012

January 22, 2013

April 16, 2013

PROPOSALS

1. FROM: Student Success Center

REFERRAL DATE: September 4, 2012

RESPONSIBLE COMMITTEE: Committee on Admissions

PROPOSAL: UCSSP Proposal from the Student Success Center to approve a new Transfer Student Academic Recovery Program

The Student Success Center proposes a Transfer Student Academic Recovery Program that would state: *Transfer students who have less than a 2.00 cumulative grade point average at the end of their first semester of collegiate enrollment at USC are considered at risk. During the first six weeks of their second semester, these students must participate in an academic coaching session before being eligible to register for courses for the third semester. These sessions will provide students with assistance in developing academic skills and learning strategies and will identify other resources they need to*

meet their academic goals. This requirement is in addition to any made by the student's college, school, or academic program.

COMMITTEE ACTION: September 19, 2012. Proposal sent to the Committee on Admissions for their review and approval. According to Faculty Senate By-Laws the Committee on Admissions appears to be the appropriate committee for review of this proposal. A summary of the UCSSP deliberations on this proposal was forwarded to the Committee on Admissions.

2. FROM: Committee on Admissions

REFERRAL DATE: October 16, 2012

PRESIDING COMMITTEE: UCSSP. Proposal referred back to the UCSSP based on the previous review of the First-Year Academic Recovery Program (on which the Transfer Student ARP is modeled) by the UCSSP in 2007 and approved at the March 5, 2008 meeting of Faculty Senate.

COMMITTEE ACTION: The proposal was sent back to the Student Success Center for recommended revisions. A revised proposal for review is expected in early Fall 2013.

3. FROM: The Division of Student Affairs and Academic Support

REFERRAL DATE: 1/8/2013

PRESIDING COMMITTEE: UCSSP

PROPOSAL: Revisions to the Student Code of Conduct

Members of the Code of Conduct and Sanctions Review Committee met between January and May to revise the Code of Conduct and consider sanctions, primarily to answer the call by university stakeholders to revise the alcohol and drug violation sanctions, and to consider alternative sanctioning structures.

COMMITTEE ACTION: Proposal passed. Reported to Faculty Senate at the January 22, 2013 meeting. Proposal passed by the Faculty Senate.

4. FROM: Vice Provost and Dean of Undergraduate Studies

REFERRAL DATE: June 7, 2013

PRESIDING COMMITTEE: UCSSP

PROPOSAL: Proposed changes to the Attendance and Examination Policies, which appear in the Undergraduate Bulletin.

The Attendance Policy revisions clarify existing policy. A few faculty are making more restrictive attendance rules which are unreasonable for students with flexibility needs due to health issues, religious observances, court dates, etc.

The Examination Policy revisions clarifies the policy regarding activities scheduled on Reading Days. Some faculty are scheduling required classes on Reading Day which interferes with student exam preparation for other courses. (In some cases the requirement has been 6+ hours of attendance for the class on Reading Day.)

COMMITTEE ACTION: Proposal passed and forwarded to Faculty Senate. To be reported to the Faculty Senate at the September 2013 Faculty Senate meeting.

ADDITIONAL ACTION/DISCUSSION

- As mandated on pages 14 and 15 of the *USC Faculty Manual*, each college is required to file an annual report with the University Committee on Scholastic Standards and Petitions documenting the number of petitions received and the disposition of those petitions. Our committee is in the process of collecting the annual reports and will publish the annual reports once all of the reports are received and reviewed.