

## Faculty Senate---Called Session

October 26, 2018; 4pm in Gambrell 153

### Rules and Procedures to Be Followed for the Special Election of a Faculty Representative to the Presidential Candidate Search Committee

**Purpose:** To elect a member of the USC Columbia faculty to serve on the Presidential Candidate Search Committee according to the procedures established in the Bylaws for the University of South Carolina Board of Trustees. An alternate will also be elected.

**Voter Eligibility:** Only voting members of the Faculty Senate present at the time the votes are conducted may participate in voting. A list of the members of the current Faculty Senate can be found at [https://www.sc.edu/about/offices\\_and\\_divisions/faculty\\_senate/senators/index.php](https://www.sc.edu/about/offices_and_divisions/faculty_senate/senators/index.php).

**Candidate Eligibility:** All Columbia campus faculty are eligible to serve on the search committee. NOTE: Service on the Faculty Senate is **not** required.

**Nominations:** Nominations of candidates must be made by a current voting member of the faculty, preferably through a current member of the Faculty Senate. Self-nominations **are** permitted. Nominations may be made prior to the meeting by contacting Elizabeth West, the Faculty Senate Secretary, [westc@mailbox.sc.edu](mailto:westc@mailbox.sc.edu), with copy to Yvonne Dudley, Senate Office Administrative Coordinator, [dudleyl@mailbox.sc.edu](mailto:dudleyl@mailbox.sc.edu). The floor will be open for nominations toward the beginning of the 26 October 2018 called meeting of the Faculty Senate. Nominations received prior to the meeting will be posted on the Faculty Senate website, time permitting. NOTE: In order to be eligible to appear on the ballot, candidates nominated to serve on the Presidential Candidate Search Committee must have agreed to serve if elected prior to the time of the actual vote.

**Write-In Candidates:** Write-In candidates **are** permitted. In the event that a Write-In candidate wins the election or garners enough votes to participate in a run-off election, the candidate must have previously agreed to serve if elected or be present at the meeting at the time that the results of voting are being considered and agree to serve in order to be declared the winner or to participate in a run-off.

**Balloting:** Election will be by written secret ballots, and a majority is required for election. If one of the candidates receives a majority, that candidate will be declared the faculty representative, and the candidate receiving the second highest number of votes, will be declared the alternate. If no candidate receives a majority, the two candidates receiving the highest number of votes shall be the nominees for a run-off vote. The winner of the run-off vote will be declared the faculty representative, and the loser will be declared the alternate. Ties will be broken by drawing lots. Ballots will be recognized only if they contain the name of **one** and only one eligible faculty member, and must be legible to the election tellers. Proxy voting is not allowed. Only members of the USC Columbia faculty will be allowed to vote, because Palmetto College faculty representation on the Presidential Search Committee is provided separately.

**Tallying Votes:** Tellers will be appointed by the Chair of the Faculty Senate to tally the votes. Absent any stated objections from the body, only the prevailing candidates will be announced following the election along with the total number of ballots received, and the number of any spoiled or ineligible ballots.

**Questions?** Prior to the meeting please contact Elizabeth West (Faculty Senate Secretary, westec@mailbox.sc.edu), Marco Valtorta (Faculty Senate Chair, mgv@cse.sc.edu), or Yvonne Dudley (Senate Office Administrative Coordinator, dudleyl@mailbox.sc.edu).