

Faculty Manual Proposed Changes

Voting Membership (p.4)

CURRENT:

VOTING

The following members of the faculty shall have the right to present motions and vote at meetings of the university faculty: the president; the provost; deans; tenure-track faculty; ~~librarians; and full-time ROTC faculty.~~ Full-time faculty may exercise the right to vote during temporary absences from the university, such as sabbaticals or leaves of absence. However, voting by proxy is not permitted at meetings of the university faculty. ~~Individuals who hold research faculty appointments are not voting members of the university faculty.~~

PROPOSED:

VOTING

The following members of the faculty shall have the right to present motions and vote at meetings of the university faculty: the president; the provost; deans; tenure-track faculty; **and full-time, non-tenure track faculty holding the title of Instructor, Senior Instructor, Lecturer, Senior Lecturer, Distinguished Lecturer, Instructor Librarian, Legal Writing Instructor, Clinical Professor, Clinical Associate Professor, Clinical Assistant Professor, Clinical Instructor, Clinical Lecturer, Clinical Senior Instructor, Clinical Senior Lecturer, Research Professor, Research Associate Professor, Research Assistant Professor, or Professor of Practice.** Full-time faculty may exercise the right to vote during temporary absences from the university, such as sabbaticals or leaves of absence. However, voting by proxy is not permitted at meetings of the university faculty. **Clinical, teaching faculty from the Schools of Medicine will elect three faculty to represent and vote (one vote for each of the three) for each School of Medicine.**

VOTING (Page 30)

Voting. Each unit shall apply its criteria and procedures to determine whether a candidate qualifies for promotion, tenure, or both. With regard to tenure recommendations, all tenured committee members of rank equal to or higher than the candidate shall vote by secret ballot. With regard to promotion recommendations, all committee members of higher rank than the candidate shall vote by secret ballot; provided, that any otherwise eligible faculty member who has a conflict of interest or a family or other close personal relationship with the candidate that could affect his or her objectivity shall not vote or otherwise participate in the process. Each member eligible to vote shall vote “yes” or “no” or “abstain.” Whether an abstention vote counts towards the total votes for candidates in determining an appropriate majority shall be decided at the unit level. A record of the votes is made in all instances and must be forwarded through appropriate channels. Written justification of all votes at the unit level shall be mandatory and shall state specifically how the candidate meets or does not meet the unit’s criteria.

Voting. Each unit shall apply its criteria and procedures to determine whether a candidate qualifies for promotion **on the tenure track**, tenure, or both. With regard to tenure recommendations, all tenured committee members of rank equal to or higher than the candidate shall vote by secret ballot. With regard to promotion recommendations **for tenure track faculty**, all committee members of higher rank than the candidate shall vote by secret ballot; provided, that any otherwise eligible faculty member who has a conflict of interest or a family or other close personal relationship with the candidate that could affect his or her objectivity shall not vote or otherwise participate in the process. Each member eligible to vote shall vote “yes” or “no” or “abstain.” Whether an abstention vote counts towards the total votes for candidates in determining an appropriate majority shall be decided at the unit level. A record of the votes is made in all instances and must be forwarded through appropriate channels. Written justification of all votes at the unit level shall be mandatory and shall state specifically how the candidate meets or does not meet the unit’s criteria.

Faculties of the Colleges, Schools, or Departments (p.13)

CURRENT:

FACULTIES OF THE COLLEGES, SCHOOLS, OR DEPARTMENTS

The faculty of a college, school, or department shall consist of its ~~professors, associate professors, assistant professors, full-time instructors, and full-time lecturers.~~ Voting rights within a college, school, or department shall be based upon the same standards as for the university faculty, ~~unless otherwise provided within an academic unit. The unit may extend the right to vote on matters within the unit to instructors, lecturers, clinical faculty, and research faculty who are not degree candidates in the units of their appointments. Such persons shall not be defined as faculty members for purposes of determining faculty representation for the Faculty Senate. The power to extend the voting right shall be reserved to that segment of the unit faculty that holds voting privileges within the university faculty.~~ Colleges, schools, and departments shall hold regularly scheduled meetings. The dean or chair of the college, school, or department shall call a meeting of the college, school, or department faculty whenever requested to do so by five members or one-fourth of the membership of its faculty, whichever is smaller. A meeting of a college, school, or department faculty also may be called by the president of the university, by its dean, or by its chair. A majority of a college, school, or department faculty shall constitute a quorum for the transaction of business, unless otherwise provided within an academic unit.

PROPOSED:

FACULTIES OF THE COLLEGES, SCHOOLS, OR DEPARTMENTS

The faculty of a college, school, or department shall consist of its **full time faculty**. Voting rights within a college, school, or department shall be based upon the same standards as for the university faculty, unless otherwise provided within the academic unit, **except that only tenured faculty can vote on matters concerning tenure and promotion guidelines and advancement of tenure-track faculty, and a faculty member who is a degree candidate in the unit of appointment cannot vote in that unit. Units are encouraged to extend voting privileges to faculty who are not full time.**

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APPENDIX IV
BYLAWS OF THE FACULTY SENATE
THE UNIVERSITY OF SOUTH CAROLINA-
COLUMBIA

ARTICLE II - MEMBERS (p.88)

CURRENT:

ARTICLE II - MEMBERS

Section 1. The Faculty Senate is composed of the voting members of the University Faculty chosen by each college or school or other academic units for membership in the Senate. For the purpose of these bylaws, the term "voting members" is defined to mean full-time faculty members holding the rank of Assistant Professor or above and professional librarians.

Section 2. The number of Senate members allocated to each college, school, or Regional Campus is ten (10) percent of the total voting members of the University faculty in such college, school, or Regional Campus. Each college, school, or Regional Campus shall establish and publish rules and procedures governing the election of its members to the Senate and the filling of vacancies. Those colleges or Regional Campuses which are departmentalized shall allocate the Senators amongst the departments so as not to exceed the ten (10) percent limit for the total college or Regional Campus (Table 1). At the first election of members to the Senate, each college, school, or Regional Campus shall designate terms of one, two, or three years for its members so that approximately one-third of its members will be allotted each of the terms. Thereafter, members elected to the Senate shall have terms of three years, unless chosen to fill unexpired terms. No Senator shall be eligible for an additional term in the Senate until one year following the expiration of the term of service.

PROPOSED:

ARTICLE II - MEMBERS

Section 1. The Faculty Senate is composed of the voting members of the University Faculty chosen by each college or school or other academic units for membership in the Senate. ~~For the purpose of these bylaws, the term "voting members" is defined to mean full-time faculty members holding the rank of Assistant Professor or above and professional librarians.~~

Section 2. The number of Senate members allocated to each college, school, or Regional Campus is ten (10) percent of the total voting members of the University faculty in such college, school, or Regional Campus, **except that the clinical, teaching faculty from each School of Medicine will be represented by three faculty.** Each college, school, or Regional Campus shall establish and publish rules and procedures governing the election of its members to the Senate and the filling of vacancies. Those colleges or Regional Campuses which are departmentalized shall allocate the Senators amongst the departments so as not to exceed the ten (10) percent limit for the total college or Regional Campus (Table 1). At the first election of members to the Senate, each college, school, or Regional Campus shall designate terms of one, two, or three years for its members so that approximately one-third of its members will be allotted each of the terms. Thereafter, members elected to the Senate shall have terms of three years, unless chosen to fill unexpired terms. No Senator shall be eligible for an additional term in the Senate until one year following the expiration of the term of service.

TABLE 1 HEADINGS

CURRENT

COLUMN 1 and COLUMN 3

Number of full-time (not full-time equivalent) faculty at or above Assistant Professor level

PROPOSED

COLUMN 1 and COLUMN 3

Number of ~~full-time (not full-time equivalent)~~ voting faculty ~~at or above Assistant Professor level~~

ARTICLE III: OFFICERS (Page 90)

CURRENT

Section 2. The chair-elect shall be elected at the end of the first year of the chair's two-year term, that is, at the end of the latter's second year of service on the Steering Committee. Nominations for chair-elect shall be made in accordance with the Guidelines for Nomination of Faculty Senate chair. The guidelines spell out the timetable for nomination and election. The nomination process begins in February and concludes with balloting at the April meeting of the Faculty Senate. Any voting member of the faculty may offer a nomination for chair-elect in accordance with the guidelines for the nomination process. Nominations from the floor at the April meeting are precluded. Tenured voting faculty members are eligible for nomination and need not be a member of the Senate. However, no one whose primary functions are administrative in nature shall be eligible for election to chair-elect unless they are willing to resign from their administrative duties. Nominations for chair-elect will be reviewed for eligibility by the Faculty Senate Steering Committee at the March meeting. Only members of the Senate may vote in the election of the chair-elect. The chair-elect shall assume the office of chair at the first meeting of the fall (i.e. at the beginning of the second year of service on the Steering Committee) and shall preside at that meeting. The secretary-elect shall be elected at the beginning of the third year of the secretary's three-year term, that is, at the beginning of the fall term and the secretary's fourth year of service on the Steering Committee. In this election, the same procedure and rules of eligibility specified for selection of the chair-elect shall apply.

PROPOSED

Section 2. The chair-elect shall be elected at the end of the first year of the chair's two-year term, that is, at the end of the latter's second year of service on the Steering Committee. Nominations for chair-elect shall be made in accordance with the Guidelines for Nomination of Faculty Senate chair. The guidelines spell out the timetable for nomination and election. The nomination process begins in February and concludes with balloting at the April meeting of the Faculty Senate. Any voting member of the faculty may offer a nomination for chair-elect in accordance with the guidelines for the nomination process. Nominations from the floor at the April meeting are precluded. ~~Tenured voting~~ **Voting** faculty members **with five or more years of service to the University of South Carolina** are eligible for nomination and need not be a member of the Senate. However, no one whose primary functions are administrative in nature shall be eligible for election to chair-elect unless they are willing to resign from their administrative duties. Nominations for chair-elect will be reviewed for eligibility by the Faculty Senate Steering Committee at the March meeting. Only members of the Senate may vote in the election of the chair-elect. The chair-elect shall assume the office of chair at the first meeting of the fall (i.e. at the beginning of the second year of service on the Steering Committee) and shall preside at that meeting. The secretary-elect shall be elected at the beginning of the third year of the secretary's three-year term, that is, at the beginning of the fall term and the secretary's fourth year of service on the Steering Committee. In this election, the same procedure and rules of eligibility specified for selection of the chair-elect shall apply.