



UNIVERSITY OF SOUTH CAROLINA

COLUMBIA, S. C. 29208

FACULTY OF THE UNIVERSITY

Office of the Secretary

July 19, 1982

MEMORANDUM

TO: The University Faculty
FROM: John N. Gardner, Secretary *JNG*
RE: Annual Summary of Faculty Actions

As called for in the Faculty Manual, page 14, this is to transmit to you a summary of all actions taken by both the General Faculty and the Faculty Senate from September 9, 1981 through July 1, 1982.

This summary is based on the official Faculty Minutes which should be consulted for complete details including the texts of the reports of the Grade Change Committee and the Curricula and Courses Committee.

If you desire additional information and/or assistance please contact the Faculty Senate Staff Assistant, Mrs. Pickels at 6073/6078 or myself at 6029/5276.

JNG/pap

Attachment

SUMMARY - GENERAL FACULTY AND FACULTY SENATE ACTIONS
ACADEMIC YEAR 1981-82

GENERAL FACULTY MEETING - September 9, 1981

- A resolution of sympathy was adopted to be conveyed to the family of former University President Thomas F. Jones.
- The President presented an address to the faculty highlighting "a personal perspective on Carolina, an expression of faith in the System, an acknowledgement of its problems, a conviction about its future".

FACULTY SENATE MEETING - September 9, 1981

- The Provost's Office solicited suggestions for revision of the Faculty Manual.
- The Grade Change Committee explained new forms required for submission of requests for grade changes.
- The Curricula and Courses Committee reported that in the previous year more courses were deleted than added.
- A Faculty Senator representing the Educational Administration Department of the College of Education presented a College statement on faculty involvement in recommendation of a tenure appointment.
- The matter of the deadline in the fall semester for submission of the class schedule for the following spring semester was brought to the Senate's attention as a problem and referred to the Faculty Advisory Committee.
- Faculty input on selection of speakers for Commencement was questioned.
- Faculty Advisory Committee was requested to make a report to the Senate prior to the end of the year "on the general status of the law of the State of South Carolina as to organization of public employees with special pertinence to people in education . . . and what information is available on differentials between organized and unorganized faculty".
- Faculty Welfare Committee was charged with the responsibility for studying the question of the extent of liability insurance coverage provided for faculty from lawsuits arising out of class field trips. The Faculty Advisory Committee was also asked to look into the matter of students being added on priority drop-add day in such numbers as to exceed the requested maximum enrollment.

FACULTY SENATE MEETING - October 7, 1981

- Curricula and Courses Committee informed the Senate that requests for changes in courses and curricula normally are to take effect the following semester but that there may be instances where a department might wish to delay immediate implementation of an approved change. In the latter case, departments were requested to so inform the Senate in their proposals when these are to take effect if not the immediately following semester.
- A motion from the Faculty Advisory Committee was adopted to approve a change in the Faculty Manual to increase the Grade Change Committee from three to five members (page 22).
- The Senate returned to the Faculty Advisory Committee that Committee's recommendation "that as a statement of policy for the Grade Change Committee that the final decision on all requests for grade changes shall be made by the full committee".
- The Senate adopted the following resolution submitted by the Faculty Advisory Committee: "The Faculty Senate instructs the Administration to require from the colleges and departments course schedules for the fall and spring term no earlier than one month after the first day of classes in the previous term".
- There was additional discussion about whether proper procedures for consulting faculty of the College of Education had been observed with respect to several tenure appointments in that College and the Senator who had initially raised these questions concluded that "in fact the procedures had been followed" and that "the Provost's Office . . . did observe in quite minute detail the proper procedures and I commend them for them".

- A number of questions raised regarding athletic matters were referred to the Athletic Advisory Committee, particularly regarding the possibility of the University becoming a member of a College Football Association, and the extent to which the Athletic Advisory Committee had been consulted about this matter. The related question of the role of faculty input into athletics was referred to the Faculty Advisory Committee.
- The question of parking priority for junior faculty was raised and the Chair took responsibility for investigation of this matter.
- The matter of a new policy of the University Library levying a charge for faculty inter-library loans to defray costs was raised. The Senate was informed that the Library Committee would report to the Senate at its next meeting on this matter.
- Under Good of the Order, observations were made on "senatorial responsibilities" for "exercising legislative oversight of the executive".

FACULTY SENATE MEETING - November 4, 1981

- The President addressed the Senate in response to the questions raised at the previous Senate meeting about athletics. The complete text of the President's response to these questions was included in the minutes.
- Provost Borkowski responded to the Senate resolution of the October meeting regarding the fall deadline for the submission of the schedule of spring courses and stated that he had "directed the Registrar, the Director of Space Utilization, and the Treasurer to reduce time requirements in order to permit the colleges one month at the beginning of the semester to establish their schedules for the following major semester".
- The Provost also spoke about the University's current fiscal situation and responded to additional questions about such matters as the Medical School and alternative formats to the five day work week.
- The Curricula and Courses Committee announced that it had directed the University Registrar to commence effective with Summer Session I, 1982 the requirement that all cross-listed courses be listed simultaneously in the same announcement of class schedules with their counterpart crosslisted courses. The Committee also reminded the Senate that all experimental courses must be approved by the Committee before they are sent to the Registrar's Office for scheduling and not afterwards.
- The following motion of the Faculty Advisory Committee was adopted:

We propose an additional sentence (Faculty Manual, page 22) for the Grade Change Committee and for the Bookstore Committee to the present description for these committees. We would add for the Grade Change Committee "the members shall serve for three years with two members appointed annually except every third year one member should be appointed".

To the present description of the Bookstore Committee we added a sentence "The members shall serve terms of three years with two members appointed annually".
- An additional motion of the Faculty Advisory Committee to abolish the Faculty-Student Committee on Teaching Evaluation was approved.
- The Scholastic Standards and Petitions Committee presented a motion for the revision of the USC Bulletin statement on class attendance. The motion would have permitted faculty to impose a penalty for absences in excess of 25% of regularly scheduled class meetings by assigning the grade of F; however, the motion was returned to committee. There was Senate debate on the proposed attendance policy revision for the College of Humanities and Social Sciences and a motion was adopted to consider this proposed attendance policy at the December Senate meeting.
- The University Committee on Tenure and Promotions presented to the Senate a matter of information, namely, a procedure for filling committee vacancies.
- The Library Committee reported that the matter of the interlibrary loan charge for faculty referenced at the last Senate meeting has been cancelled.
- There was a discussion between the Student Government Association President and a number of Senators regarding the students' request for support for the publication of a course guide.

FACULTY SENATE MEETING - December 2, 1981

- An amended motion of Committee on Curricula and Courses was adopted to provide relief for students in exceptional cases where hardship may be incurred by students enrolled in courses or curricula under modification. In the future such relief may be granted by the University Committee on Curricula and Courses but the Senate will have the power to disapprove such action.
- The Faculty Advisory Committee presented a requested report on the subject of the faculty and intercollegiate athletics (see Minutes for text).
- The Faculty Advisory Committee also informed the Senate that it would transmit to the General Faculty for its action a recommendation for the change in the method for filling vacancies on the University Committee on Tenure and Promotions.
- The Committee on Scholastic Standards and Petitions announced that previous committee recommendations on the grade of "W" have been "permanently withdrawn" and that open faculty meetings would be held in December to discuss the future of the "W" grade.
- The Committee also submitted a motion which was approved to the effect that departments and colleges not require faculty to report grades for graduating seniors until after the last day of classes.
- The Committee's motion recommending that final examinations for graduating seniors only be given in the last week of classes was defeated.
- The Committee also submitted a motion for the incorporation of minus grades into the present grading system. There was extensive debate but the motion failed. The Committee's subsequent motion to incorporate the A+ grade into the present grading system was also defeated. The Committee also presented the attendance policy of the College of Humanities and Social Sciences as a matter of information and a motion to disapprove that College policy failed.
- A motion to survey the Faculty for the preferences on the grading system was defeated.
- The Student Affairs Committee presented a report with recommendations for revision in the Student Discipline System and after a number of objections to this proposal were raised the report was tabled.

FACULTY SENATE MEETING - February 3, 1982

- The President reported on the status of the budget and on the University's first priority which is the "full funding of salaries".
- The Committee on Curricula and Courses informed the Senate of its new procedure for submitting 500/600 level course proposals. From now on courses submitted for consideration at that level will need approval by both the Committee on Curricula and Courses and the Graduate Council. Therefore, it will be necessary to attach syllabi and bibliography to these proposals.
- The Secretary reported that with respect to the ballots circulated to the Faculty in December regarding the recommended new procedure for filling vacancies on the University Committee on Tenure and Promotion, that recommendation had been approved.
- The Chairman of the University Parking Committee provided for the information of the Senate a report on the current parking situation and there was extensive debate of this matter.
- A motion was introduced by a Senator and amended, namely, "grades for graduating students may be required earlier than other grades, but in no case shall a faculty member be required to submit a student's grade before the scheduled completion time of the final examination for the course section". After extensive debate the Senate decided to consider this matter at its March meeting.
- A statement in memory of the late Professor of History John Patrick Dolan was approved unanimously by the Senate for subsequent transmission to the survivors of Professor Dolan and for verbatim inclusion in the Faculty Senate Minutes.

FACULTY SENATE MEETING - March 3, 1982

- The Steering Committee presented its annual slate of nominations for positions on the elected faculty committees. There were numerous additional nominations from the floor both when nominations were initially presented by the Committee and at the closing of the Senate meeting.

- There was extensive debate about the report of the Committee on Curricula and Courses, specifically, on a motion to recommit the proposal for the HEDU curriculum for additional consultation with the College of Education, the Department of Art and the Department of Music. The motion was adopted.
- The Senate approved two motions of the Scholastic Standards and Petitions Committee: one involved progression requirements in Computer Science and the other the wording of the USC Bulletin with reference to correspondence courses and suspension.
- The Student Affairs Committee solicited faculty input, in writing, for the proposed revisions in the judicial system.
- The Senate discussed what should be the appropriate format for the ballot to be circulated by the Secretary for the contested seats on the elected faculty committees. It was moved and after extensive debate ultimately approved by the Senate "that the ballot that is sent out have the candidates, both nominated by the Steering Committee and those nominated from the floor, to be listed in alphabetical order only identified by their departments".
- The Senate considered the motion introduced at its previous meeting on the reporting of senior grades. There was lengthy debate in which a motion to refer this proposal to the Faculty Advisory Committee failed. Ultimately, the Senate adopted the motion. Specifically, the motion adopted was "grades for graduating students may be required earlier than other grades, but in no case shall a faculty member be required to submit a student's grade before noon of the day following the scheduled completion time of the final examination for the course section."
- The Senate had brought to its attention a request to have investigated complaints against the Coastal Plains Annuity Program. The matter was referred to the Faculty Welfare Committee.
- The Faculty House Board of Governors was requested to present at the next Faculty Senate meeting a report on its survey to Faculty House members.
- The Senate adopted a motion requesting the Faculty Advisory Committee to study the matter of the reporting of the statistics on tenure and promotion.
- Another matter referred for further study by the Faculty Advisory Committee were concerns expressed about summer school salaries and the questioned fairness of 9 month faculty contracts vis a vis other types of contracts.
- Under Good of the Order additional concerns were raised about the need for faculty vigilance to prevent further problems in the Athletic Department and a concern about female representation on the elected faculty committees.

FACULTY SENATE MEETING - April 7, 1982

- President Holderman made a report on the University's fiscal planning for the next fiscal year and the President also responded to questions dealing with athletics and the Medical School.
- Provost Borkowski responded to questions about a new institute and then reported on a number of matters including: the necessity to continue to generate new ideas for programs in spite of the current fiscal situation; the Faculty Senate resolution on senior grades; and previous questions raised about the Provost's Office reporting of statistics on tenure and promotion.
- The Faculty Welfare Committee reported its findings on problems encountered by Clemson University faculty regarding the Coastal Plains Tax Shelter Programs.
- The Chairman reported for the Faculty Senate Steering Committee a formula developed by the Steering Committee for determining majorities in the election results for contested faculty committee seat elections. The Secretary then announced the election results for this year's contested seats.
- The College of Business Administration revised admission standards were presented for the information of the Senate by the Scholastic Standards and Petitions Committee and the standards were accepted by the Senate as a matter of information.
- The Scholastic Standards and Petitions Committee presented its report with five possible options for a new attendance policy; there was extensive debate and finally the Senate adopted a new policy stipulating that ". . . absence from more than 10% of scheduled class sessions whether excused or unexcused is excessive and the instructor may choose to exact a grade penalty for such absences";

- A report was presented by the Chairman of the Faculty House Board of Governors in which the results of a survey were provided, the survey having been completed by Faculty House members. There was subsequent discussion and several suggestions were made for modifications of Faculty House dining service. The Chairman of the Faculty House Board of Governors received statements of appreciation for the difficult job he had been performing.
- Under New Business a report was requested on the number of athletes making normal progress towards the attaining of degrees over a 5 year period and a motion was presented for the information of the Senate to be introduced at the May Senate, namely, to reaffiliate the University with the Atlantic Coast Conference. The Chair referred that motion to the Athletic Advisory Committee.
- Under Good of the Order a suggestion was entertained for a cost saving measure for University postage and a statement was heard by the Senate urging the Faculty not to adopt any type of "quota system" for the composition of faculty committees.

GENERAL FACULTY MEETING - May 4, 1982

- The President reported to the Faculty on the plans for a revised Commencement format and on the honorary degree recipients.
- The 1981-82 academic year recipients of the Amoco Outstanding Teaching Awards, the Russell Awards, the Samuel Litman Award for the Distinguished Professorship in Engineering were announced.
- A resolution presented by the Student-Faculty Relations Committee was adopted by the General Faculty resolving to "hereby endorse and support the permanent closing of Greene Street . . .".
- The following resolution, as submitted in advance by Professor Walter A. Reiser, School of Law, and amended by the General Faculty was adopted: "In election of members of faculty committees the candidates nominated by the Senate Steering Committee shall be so identified on the ballots that are distributed to voters".
- A motion submitted in advance by Professor Ray Moore, Government and International Studies, to disapprove a recent action of the Faculty Senate in adopting a class attendance policy allowing for penalty for absence from more than 10% of the scheduled class sessions, was tabled after extensive discussion.
- The President concluded the meeting by expressing his gratitude "to the faculty of this institution who has labored with us, ahead of us, beside us, for the last five years".

FACULTY SENATE MEETING - May 4, 1982

- The Senate Chairman reported in "the form of a personal and corporate acknowledgement of the Chair's indebtedness" to a number of University Faculty and Administrators.
- There was extensive debate regarding the report of the Curriculum and Courses Committee. The Senate adopted the Committee's proposal for a new curriculum in the College of General Studies in Office Administration. The Senate also adopted, after much debate, a proposed change in the Management curriculum in the College of Business Administration. Again, with extensive discussion, the Senate approved a Committee proposal for a concentration in school athletic coaching in the College of Health.
- The Senate approved a report from the Faculty Advisory Committee recommending the adoption of a procedure whereby a member or members of the Faculty-Liaison Committee may find it desirable to disqualify self/themselves from hearing a specific appeal. The Senate also approved an additional report from the Faculty Advisory Committee recommending a change in the description, page 18 of the Faculty Manual of the Patent and Copyright Committee.
- The Chairman of the Athletic Advisory Committee presented an extensive report of the Committee's activities of the 1981-82 academic year, said report addressing many questions about athletic matters and activities of the Committee which had been raised previously during the year at a number of Senate meetings. The Chairman of this committee also provided requested information on the rate of progress of athletes towards graduation.

- The Secretary reported on the results of a run-off election for the Faculty House Board of Governors and urged the Senators to initiate appropriate actions in their colleges and departments to insure that elections are held for Senators for the 1982-83 academic year.
- Under New Business, a motion was introduced to the effect that it was the sense of the Senate that the University should explore at its earliest convenience reaffiliation with the Atlantic Coast Conference; after extensive discussion the motion was defeated.
- Under Good of the Order a question was raised about the problem of smoking in the Coliseum and subsequently at the conclusion of the meeting the Provost informed the Senate that he would take responsibility for looking into this matter.

FACULTY SENATE MEETING - July 1, 1982

- The Provost provided the Senate extensive information regarding recent actions by the Governor and the status of the budget. He also responded to questions about the salary enhancement issue; application of merit raises and underfunding of those raises; a reduction in the Medical School's budget; the status of the agreement with Richland Memorial Hospital; problem of the summer school deficit; and the impact of the budget problems on the Affirmative Action Plan. The Provost concluded his remarks by calling to the attention of the Senate some positive aspects of the present financial situation, especially the success of the University's private fund drive.
- The Senate unanimously adopted a proposal from the Faculty House Board of Governors to make Faculty House a private corporation.
- The Senate approved a request of the Scholastic Standards and Petitions Committee for favorable action on changes in standards in Physical Education.
- The Provost solicited written suggestions from Faculty regarding the summer school problem.
- Nominations to the Patent and Copyright Committee were contested. A mail ballot was to be distributed to the Faculty.