

ATTACHMENT 5.

FACULTY ADMISSIONS COMMITTEE
1978-79 ANNUAL REPORT

The change of the Faculty Admissions Committee is:

This committee shall consider University policies on entrance examinations, admissions and readmissions and will recommend to the Faculty Senate changes in policy as these are deemed advisable.

To assure conformity with university undergraduate admissions policies the committee may review policies and changes proposed by faculties of the various academic units.

The committee will act on appeals of persons who seek admission to the University but fail to fulfill established standards of admission or readmission.

Responsibilities of this committee are confined to matters dealing with undergraduate admissions to the University.

The members who served on the Committee for 1978-79 were:

<u>Elected Members</u>	<u>Appointed Members</u>
Myrtle I. Brown	W. R. Bailey
Timothy Bergen	Dan Berman
John Basil	Lloyd Brown
Benjamin Franklin	Roland Haynes
Susie VanHuss, Chairman	Joe Gibbons
	Art West, ex officio

Morris Blackmen was elected to serve on the 1978-80 Faculty Admissions Committee.

Summary of Faculty Admission Committee Actions

From July 1, 1978 through July 31, 1979, the Faculty Admissions Committee met seven times and considered 54 cases on applicants appealing decisions of the undergraduate Admissions Office. This compares with 11 meetings and 28 cases the preceding year.

Summary of Cases

	<u>Approved</u>	<u>Disapproved</u>	<u>Deferred</u>	<u>Disapprovals Offered Associate Degree Program</u>
Freshmen	5	9	0	3
CCI	1	0	1	0
Transfers	1	12	0	0
Change of Program or Status	5	5	0	0
Change of Campus	1	2	0	0
Non-High School Graduate	7	1	0	0
Foreign	0	1	0	0

In addition to reviewing appeals, the following topics were considered by the Committee:

1. The Admissions Staff requested permission to eliminate the procedure of automatically computing an entering GPR for transfer applicants. The Admissions Office will compute this information for any academic unit requesting the entering GPR to make decisions for admission to a particular program. The Admissions Committee endorsed the change in procedure.
2. The Admissions Committee was asked to review the College of Education proposal for Admission to Professional Programs for Admission to Professional Programs in Teacher Education. Several issues were raised. After several meetings with representatives of the College of Education and other concerned individuals on campus, it was determined that the Admissions Committee had offered input and final resolution of the problems was not the responsibility of the Committee.
3. The Admissions Committee was asked by the Faculty Senate Chairman to review the role of the Faculty Admissions Committee as described in the Faculty Manual and to make recommendations to the Faculty Advisory Committee. Recommendations were made to the Faculty Advisory Committee and subsequently approved by the Faculty Senate.
4. The Faculty Admissions Committee was asked to review the Proficiency Test in English proposed by the English Department. The Committee endorsed the test in principle, but recognized a number of administrative and procedural problems that needed to be resolved.
5. For over a year, the Admissions Committee has been collecting data and studying the current admissions policies. A proposal recommending changes in admission standards has been developed and is being presented to the Senate for consideration. See attached proposal.

6. The Admissions staff requested that the Faculty Admissions Committee give them guidance on how to handle special students who suddenly decide they want to graduate from the University. The problem is encountered frequently at graduation time. The Committee approved the following policy: "Non-degree students may not apply for retroactive admission to a degree category once they are enrolled." This policy should be published in the University catalog.

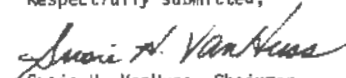
7. A request was received from Dean John Powers to adopt a policy giving degree status to all CCI inmate applicants. This request was made to assist with the funding of the CCI program because non-degree students are not eligible for financial aid and veteran's benefits. The Faculty Admissions Committee authorized the Admissions Office to matriculate only those CCI inmates who meet regular admissions requirements. Inmates not meeting regular admissions requirements will only be admitted as special students on a one-semester basis.

8. The Admissions Committee reviewed the policy for admitting concurrent students (high school students who wish to take a limited schedule of courses at USC). All colleges were surveyed and asked to make recommendations. The Admissions Committee approved the following policy: "Concurrent students may take a limited schedule of courses at USC if they are in the top one-half of their class, are either a junior or senior in high school, have at least 900 total on the SAT, and have approval of the USC department concerned." Note: A department may establish higher standards before giving approval.

9. A proposal for a special admissions category for talented students, i.e. musicians, athletes, etc. has been under study by the Faculty Admissions Committee. Further study and refinement is necessary before the proposal can be presented to the Senate.

10. The Faculty Admissions Committee requested and received from the Director of Admissions a complete report on the Provisional Limited Program for Spring, 1978. In the opinion of the Committee, the Provisional Limited Program is meeting its objectives and is not being abused. The Admissions Office will continue to monitor the program and report periodically to the Admissions Committee.

Respectfully submitted,


Susie H. VanHuss, Chairman
Faculty Admissions Committee