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## Bar Bytes: Books Help Lawyers Learn Technology

Eve Ross

*University of South Carolina - Columbia*, [rossea@law.sc.edu](mailto:rossea@law.sc.edu)

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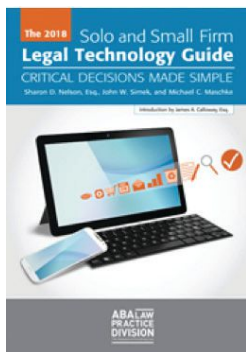
# BAR BYTES

## Books Help Lawyers Learn Technology

By Eve Ross

Some of us prefer good, old-fashioned paper and ink. When adopting new (or new-to-us) technology, it may be easier to grasp if we can read up on the technology before we dive into using it. Studies show there are real benefits to reading from paper rather than a screen, including increased speed and recall.

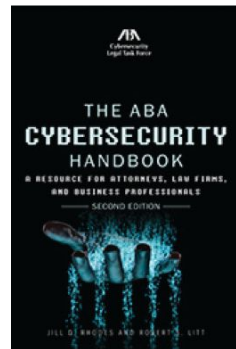
Here are a few paper-and-ink books that can help any lawyer increase their comfort level with technology that is relevant to their law practice. SC Bar members can check out any of these books by mail from the SC Bar Lending Library, or in person from the law library at the University of South Carolina School of Law.



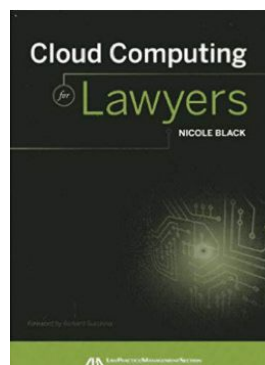
**The 2018 Solo and Small Firm Legal Technology Guide: Critical Decisions Made Simple** by Nelson, Simek, and Maschke offers current recommen-

dations of what technology to buy and use. The authors explain what technology they believe the average lawyer needs and why; when a free or low-cost product is sufficient; and why it is advisable to upgrade specific features.

**The ABA Cybersecurity Handbook: A Resource for Attorneys, Law Firms, and Business Professionals, Second Edition** by Rhodes and Litt focuses on information secu-



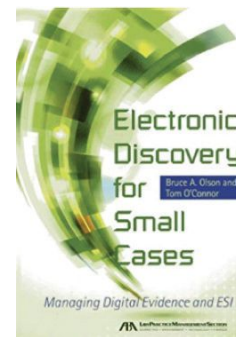
rity. Authors explain how hackers are updating their means of attack, and offer ideas for protective measures that are tailored to suit lawyers in private practice, in-house, non-profit, or government settings.



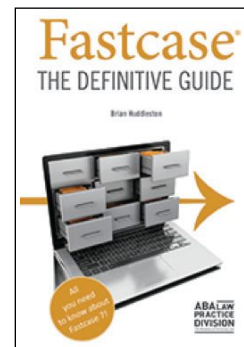
**Cloud Computing for Lawyers** by Nicole Black defines cloud computing and lays out the risks and benefits of using cloud-based billing systems and/or practice

management systems. Ethics, privacy and security are all addressed, along with practical tips on incorporating cloud-based services into your law practice. The sample terms, policies and agreements in the appendices appeal to the lawyer in all of us.

**Electronic Discovery for Small Cases: Managing Digital Evidence and ESI** by Olson and O'Connor recognizes that e-discovery is not just for large cases handled by large law firms anymore. Litigators at smaller firms or attorneys who may be dealing with smaller quantities of



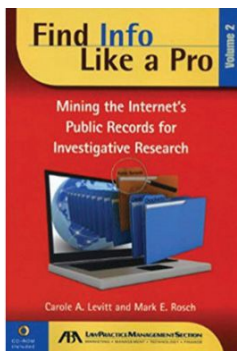
electronically stored information (ESI) will benefit from the authors' guidance on budget-friendly solutions for producing, searching and managing ESI at every stage of litigation.



**Fastcase: The Definitive Guide** by Brian Huddleston introduces lawyers to the **free**—that's right, free—legal research platform available to SC Bar mem-

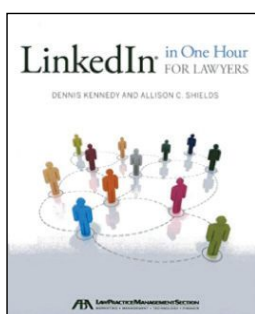
bers. The author walks the reader through the basics of using Fastcase to search cases, statutes, regulations, and more. The book also includes lesser known tips and tricks. For example, if you have a document on your computer that contains case citations, you can drop that document into Fastcase Cloud Linking to turn those case citations into links that a judge, a client or anyone else—with or without a Fastcase subscription of their own—can click on to view the cases themselves.

**Find Info Like a Pro: Mining the Internet's Public Records for Investigative Research** by Levitt and



Rosch puts a wealth of publicly available information at a lawyer's fingertips. Factual research can be as important as legal research when lawyers need to discover

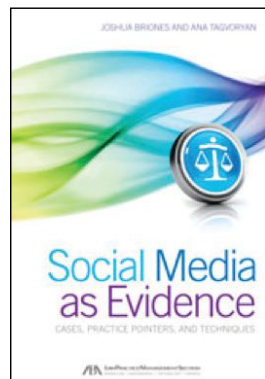
addresses for service of process; names of potential heirs; real and personal assets; liens, judgments and UCCs; professional licenses; and more.



**LinkedIn in One Hour for Lawyers** by Kennedy and Shields introduces this online professional networking tool to those who aren't

familiar with using social media for

business connections and referrals. The authors use layman's terms to explain what LinkedIn is, how it works, and how to get started. Note that there are many other titles in the "...In One Hour for Lawyers" series. The ABA Law Practice Management Section's goal in publishing these is to help busy lawyers get up to speed on a particular platform or software, with a focus on understanding whether and how it can help their practice.



**Social Media as Evidence: Cases, Practice Pointers, and Techniques** by Briones and Tagvoryan guides lawyers through social media issues that come up

in practice. The authors carefully demonstrate what happens when legal concepts that have always

applied to documents (authentication, discovery, litigation hold, preservation, records retention policy) are now applied in the social media realm.

**Check out a book on legal technology**

All the books described above are available for checkout from SC Bar's PMAP Lending Library (by mail) and the law library at USC School of Law (in person). These are only a small sampling of the current guides to technology available in print from booksellers and libraries. It's worth asking your local community college or university library, or your local public library, whether they can loan you these and other legal technology books. Even if such books are not on the shelves, you may be able to request to borrow them for free through an interlibrary loan.

*Eve Ross is the Reference Librarian at University of South Carolina School of Law and a member of the South Carolina Bar's Technology Committee.*

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