

FACULTY SENATE MEETING
March 3, 2004

CHAIR JAMES R. AUGUSTINE – A reminder to Senators to please sit in the two center sections and those who are visitors to please sit in the outside sections.

1. Call to Order.

CHAIR AUGUSTINE – I call the meeting of Wednesday, March 3, 2004 of the USC Faculty Senate to order.

2. Corrections to and Approval of Minutes.

CHAIR AUGUSTINE – The first item is the correction and approval of the minutes from February 11, 2004. Those minutes have been sent to you and they are on the Faculty Senate website. Are there any corrections please to the minutes? Is there a motion to approve the minutes as written? Is there a second? All those in favor of approving the minutes as written please say aye. Opposed please say no. The minutes stand as written.

3. Reports of Committees.

a. Faculty Senate Steering Committee, Professor Sarah Wise, Secretary:

PROFESSOR WISE (Retailing) – The Faculty Senate Steering Committee presents the nominees which are listed on page 25 for Elected Committees. Additional nominations can be made at this time. Dr. Augustine will take the nominations at this time.

CHAIR AUGUSTINE – Are there any nominations from the floor for the nominees to Faculty Committees as listed on page 25 in the minutes. We can always do this at the end of the meeting as well.

PROFESSOR DAN SABIA (Political Science) – I have a nomination. I would like to nominate David Berube to the Committee on Curricula and Courses.

CHAIR AUGUSTINE – Dr. Berube has been nominated for the Committee on Curricula and Courses. Are there other nominations from the floor? The nominations will stay open during the meeting. If I remember, we will ask again at the end of the meeting before we adjourn and if there are additional nominations then we will vote on those nominees.

b. Committee on Admissions, Professor Don Stowe, Chair:

CHAIR AUGUSTINE – Professor Stowe is not with us today but I have a few comments I would like to make regarding Admissions. In June of 2003 the United States Supreme Court ruled that the University of Michigan's Undergraduate Admissions process which

awarded more points for minorities than for some academic factors was unconstitutional. As a result of that Supreme Court decision, the University of Michigan along with a number of other universities have implemented a holistic application process for undergraduate students that takes into account many factors in addition to test scores. These factors may include the student's class rank, intellectual interests, record of leadership, awards, extra curricular activities, work experience, socioeconomic status and school attended as well as other factors. The Committee on Admissions has been asked to consider changing the current standard for freshman admission from one that is derived statistically from standardized test scores and achievement in high school courses to one that is derived holistically via a process that takes multiple factors into account.

With Professor Stowe's permission, we have placed some information on the Faculty Senate website related to holistic admissions. I know that that committee is studying this matter intensely and they would greatly appreciate your input on this issue. Please communicate with Professor Stowe or other members of the Admissions Committee regarding this matter. I believe they are going to meet on March 17. So any comments that you might have to share with the committee prior to that time, I think, would be greatly appreciated.

c. Committee on Curricula and Courses, Professor Gary Blanpied, Chair:

PROFESSOR BLANPIED (Physics & Astronomy) – The Committee on Curricula and Courses has for the Senate's consideration on pages 26 through 30 the following changes. Number one the College of Hospitality, Retail, and Sport Management we move section A from page 26 to the top of page 28.

CHAIR AUGUSTINE – On page 26 number 1. College of Hospitality, Retail, and Sport Management, Program of Technology Support and Training Management a change in curriculum and that goes to the top of page 28 up to number 2. The motion comes from a committee and does not need a second. Is there any discussion please of this motion?

PROFESSOR DAVID BERUBE (English) – I have two, I guess, general objections and then two questions. The first is on page 27 under Content Area Specialization it lists TSTM 342 Business Communications for 3 credits and that was not approved at the last meeting. So there is no TSTM 342. Secondly, the RETL 261 and 262 classes are equivalent or near equivalent to ACCT 222 and 225. TSTM 240 is equivalent to ACCT 324. TSTM 346 and 348 are near equivalent to MGSC 390. And, the mandate is to reduce the duplication of these courses and this seems to perpetuate the duplication of the courses. The arguments I am hearing are there are not enough sections open in which case Business needs more resources to offer more sections. The other argument I keep hearing is we can do it a lot cheaper and I am not sure it is a good idea for us to approve programs because they can offer the same instruction a lot cheaper. Because there has to be a reason it is a lot cheaper.

My two questions are: I have no idea why these students do not have to take two lab courses in science – just one. The second one they can take a course without a lab

and I'd love to hear the rationale for that. The second question is that I wanted to know if this has this been approved by the CHE as a program?

PROFESSOR TENA CREWS (Retailing) – I am a relatively new faculty member who has been spear-heading this program in Business and Technology Education. The duplication issue I think the way to look at that is the students in Hospitality, Retail, and Sport Management take a lot of the retail courses and those happen to be two of them that are retail accounting. The students who will teach Business and Technology Education at the high school level which is a critical area in South Carolina and across the United States which are the two accounting type courses he is referring to. Those are the type of courses they will teach and they will also teach retail courses. So I think that the subject matter may yet be similar in some of these and but yet when you direct those toward retail or toward business education you can take a totally different look at the information that is provided in those courses. I did make a mistake by leaving TSTM 342 on there I should have changed it back to AIME because that was tabled at the last Faculty Meeting. But these are important courses that the students in the College of Hospitality, Retail, and Sport Management take – I don't see them as total true duplication. That is kind of how we stand on that. The Technology Support and Training Management program that was approved last time except for the TSTM 342, included all of these same courses and the duplication wasn't raised at that point and they passed. What other question did you have that I might answer that maybe I didn't answer? Why do they only have to take one science with one lab? It is also the way it is also done in some other College of Education courses and we are kind of a blend – we are not located in the College of Business and we are not located in College of Education like some of the other universities are but we are located in the Retail Department in the College of Hospitality, Retail, and Sport Management. And, we have total support from the College of Education and I know Ed Dickey e-mailed a few people who were going to be here in case some issue came up with this. So if they would like to speak to that, that would be great. The CHE has approved the 3-page proposal for this program. The 20-page proposal has been submitted to CHE and the State Board of Education has also approved the 3-page proposal and they will receive the 20-page proposal.

CHAIR AUGUSTINE – Other comments or questions or discussion?

PROFESSOR BERUBE – Having chaired Curricula and Courses in the past, my understanding was that about 4 or 5 years ago we were really going to be hesitant about approving a business lite curriculum at another college. This seems a lot like the proposal that went through that committee and was rejected 4 or 5 years ago and it has just reappeared. I am not sure it is a good idea to have business courses taught outside of the business college - especially in the VCM world.

PROFESSOR CREWS – Again, I think the focus of this program in Technology Support and Training Management is not necessarily a total business program that is why we are obviously housed in a different location. I think there can be similar programs that work together and complement each other and not necessarily work in duplication of each other. If you give the students the opportunity to take the hands on information or the

education part of the business that they prefer. Anything else? I'd be happy to comment on it. Thank you.

CHAIR AUGUSTINE – Other comments or questions?

PROFESSOR BLANPIED – On page 27 under the column where it says TSTM 342 it should be AIME. That course exists with the old designator and the change in the designator was tabled so we can put the old designator which is AIME.

PROFESSOR CREWS – AIME which is Administration Information Management.

CHAIR AUGUSTINE – Any other comments or questions? Seeing none with that change of TSTM 342 to AIME 342 the motion is number 1 on pages 26 to the top part of 28. Are you ready to vote? All those in favor of this motion please say aye. Opposed no. The chair rules that the ayes have it. The motion is approved.

PROFESSOR BLANPIED – On pages 28 to 30 the College of Liberal Arts, A. Department of Art, B. Department of Political Science, and C. Program of Women's Studies. In B. Department of Political Science there is a typo it is from POLI 491 to POLI 391 – so it should be 391 and the title has changed as well.

CHAIR AUGUSTINE – The committee moves number 2 from page 28 to the top part of page 30. That would be the College of Liberal Arts, Department of Art change in curriculum, Department of Political Science change in title and course number, and Program of Women's Studies a new course. The motion comes from a committee; it does not need a second. Is there any discussion please? Seeing none, all those in favor of the second motion under the College of Liberal Arts, please say aye. Opposed no. The motion passes.

PROFESSOR BLANPIED – Number 3 on page 30, College of Pharmacy has one new course.

CHAIR AUGUSTINE – The motion comes from a committee and does not need a second. Number 3 on page 30 from the College of Pharmacy, a new course. Is there any discussion please?

PROFESSOR OPAL BROWN (Nursing) – What students is this course supposed to attract?

PROFESSOR BLANPIED – We held this back from the large changes in the Pharmacy to get a syllabus and I notice this is one of the specific fourth semester standing in the College of Pharmacy. It is one of their tracts but I do not remember the details.

PROFESSOR BROWN – So it is only for pharmacy?

PROFESSOR BLANPIED – It is for pharmacy school majors only.

CHAIR AUGUSTINE – Is there anyone from Pharmacy who could speak to this course please?

PROFESSOR LAURA FOX (Pharmacy) – It is just that when the faculty re-worked the curriculum we added an extra 2 hours of pharmacotherapy. I don't remember how many total hours they have in the fourth semester or how many other hours they have in pharmacotherapy. Fourth semester pharmacy students would have to have been previously admitted to the professional pharmacy program.

CHAIR AUGUSTINE – Other comments or concerns? If not are you ready to vote? All those in favor of number 3 College of Pharmacy the new course please say aye. Opposed no. The motion passes.

PROFESSOR BLANPIED – Number 4 College of Science and Mathematics, A. Department of Chemistry and Biochemistry they are changing CHEM 105 to add one hour and to change the title and a description.

CHAIR AUGUSTINE – The Committee on Curricula and Courses has moved number 4 on page 30 College of Science and Mathematics, Department of Chemistry and Biochemistry a change in title, credit hours, and description. Since it comes from a committee it does not need a second. Is there any discussion please of this course, this change? Seeing none, all those in favor of the motion please say aye. Those opposed please say no. The motion passes.

PROFESSOR BLANPIED – At the next Faculty Senate meeting we are going to come with a motion to delete all courses that were approved only for the May Semester but were not approved in the normal channel. So those would have to be resubmitted as normal courses and it could be offered in the May Semester or other times. We will come with that and will list all the courses that are in that category.

CHAIR AUGUSTINE – That list will be attached to the agenda and the minutes for the next meeting. Any other questions for Professor Blanpied?

d. Committee on Scholastic Standards and Petitions, Jane Olsgaard, Chair:

PROFESSOR OLSGAARD (Libraries) – No report.

e. Faculty Advisory Committee, Professor William Bearden, Chair:

PROFESSOR BEARDEN (Moore School of Business) – The Faculty Advisory Committee has approved a number of changes to the Faculty Manual and these will be on the agenda for the General Faculty Meeting in April. These changes have been sent to President Sorensen. This brief report is just for your information only. Essentially three groups of changes are being proposed. The first one is regarding Distinguished Professor and Emeritus Titles – we have made a small editorial change and we have also

recommended that the following sentence be added: “A professor who holds a named or chaired professorship at the time of retirement shall be awarded that title emeritus upon retirement.”

Second in the spirit encouraging faculty to have syllabi for their classes, we have added the phrase “in a syllabus” in the section Teaching Responsibility. The sentence now reads: “At the beginning of each term, instructional staff members shall state clearly *in a syllabus* the instructional objective of each course they teach.”

In addition to those changes, we have made a number of smaller editorial changes for example: the Faculty Club is no longer with us; we made mention of the Colonial Center; there is a small change in the Honorary Degrees’ committee description, that is, who represents us on the Board of Trustees; the retirement system is now gone from 30 to 28 years; dropping “Speech” to be consistent with the move of the Speech department to the English department; and, we changed a few other labels and addresses as needed. Again, this will be on the Faculty Senate website shortly after this meeting. Thank you very much.

CHAIR AUGUSTINE – Any questions for Professor Bearden? There is a place on the Faculty Senate website for Faculty Manual changes - those that have been proposed and those that have been approved by the Board of Trustees. So for details before the General Faculty meeting on those matters you can check the Faculty Senate website.

f. Faculty Budget Committee, Professor David Berube, Chair:

PROFESSOR BERUBE – At the last Faculty Budget meeting we received a review of the budget including a discussion on projected cuts, the HEPA cap on tuition and its implications in terms of tuition increases, joint relationships with the medical universities, and a review of the Life Sciences bill.

We discussed briefly the Dean’s strategic planning process under VCM and plan to discuss it again at the next meeting.

We discussed the Dean’s search in Arts and Science and some admissions data.

On graduate student insurance, Provost Odom reported success with the Educational Foundation and the Research Foundation Board both of which will provide a total of \$200,000.

We discussed an indexing proposal for some undergraduate scholarship programs and sent the recommendations to the appropriate parties.

We discussed graduate student abatements and stipends. Of which I get the most e-mails by the way. When grants cover tuition under VCM, the money should return to the unit and as tuition and which can then be recycled as abatement increases and stipend increases. That is the logic behind it. Regarding whether there will be other actions to

increase abatements and stipends, we were directed back to the Deans since they control the budgets of the big units which are the colleges.

We briefly discussed the value issue and learned the rationale for Michigan foregoing VCM and returning to its previous procedure. This was primarily due to the Provost there moving to a different institution and the new Provost got tired of arguing with the Deans about interdisciplinary programs. So that is the story on the Michigan folks. That is one of the reasons we anticipate using memos of understanding at the University of South Carolina.

We discussed the size of the discretionary fund which is produced by a tax on colleges and discovered it needs to be fairly large because it has to cover other special cases, such as Honor's College, the library, and it needs to exist to encourage multi and cross-disciplinary programs.

Our next meeting is March 29 at 3:30 pm. That is it.

CHAIR AUGUSTINE – Any questions for Professor Berube?

PROFESSOR DUANE YOCH (Biology) – This business about graduate students having to carry their own insurance how far along is that? The feedback that I have been getting from our graduate students is that they don't like it at all. It is very expensive for them on their limited budgets and they say "I'm healthy, I'm young."

PROFESSOR BERUBE – When the Provost does his report I'm sure he can address this pretty clearly.

CHAIR AUGUSTINE – Do you want to speak to it now, Mr. Provost?

PROVOST JEROME ODOM – To be able to provide insurance and so forth, Duane, we have had to go the way that many other universities have and that is require our graduate students to have insurance. We provide a policy through the university or they can have a policy through their parents or they can provide their own policy. We have had some fairly large problems recently with some graduate students who said they had insurance particularly foreign students who came here. And, we do require foreign students to have insurance. They came here, they provided proof that they had insurance, and then they immediately dropped their insurance to get their premium back and then they had a real significant health problem and they had no way of paying their hospital bills. So we are going to require all graduate students to have insurance.

CHAIR AUGUSTINE – Other questions or comments? Thank you, Professor Berube.

g. Faculty Welfare Committee, Professor Peter Graham, Chair:

PROFESSOR GRAHAM (Sport & Entertainment Management) – Welfare Committee has no report today.

CHAIR AUGUSTINE – Thank you, Professor Graham.

h. University Athletics Advisory Committee, Professor Robert Williams, Chair:

PROFESSOR WILLIAMS (Library and Information Science) – On page 11 of the minutes is the motion that you passed last time, regarding the athletics reform movement and the University joining that cause. The committee is in the process of looking at its current charge and trying to determine whether it is adequate to meet the spirit of the reform movement. We would certainly appreciate your looking at the charge of the committee which is on the Faculty Senate website as well as many documents relating to the reform movement including the framework that you endorsed in spirit. We would love to hear from you. We will be taking up this issue at our meeting on March 17 and reporting back at the next Faculty Senate meeting in April. So please let us hear from you. This is your chance to have input.

CHAIR AUGUSTINE – Any questions for Professor Williams? Thank you, Bob.

4. Reports of Special Committees.

None.

5. Reports of Officers.

PRESIDENT ANDREW SORENSEN – Thank you very much. I am very pleased to be with you again today.

The most significant piece of legislation that effects this University since I became President is the so called Life Sciences Bill. The four most pertinent aspects that apply to the University of South Carolina are the following. There is a proposal to increase bond authorization for the State and devote approximately \$250 million to colleges and universities to be divided in the following fashion: \$220 million to the three research universities and \$30 million to the ten 4-year public universities – three of which are University of South Carolina institutions. The stipulation for the \$220 million is that it be given to the research universities only for the purpose of stimulating economic productivity and it be used for facilities only – not for personnel. The idea is to enable us to build research facilities that will attract research that carries the prospect of stimulating economic development and more specifically increased employment in the near term. It also stipulates that every one of those dollars be matched by external support coming from non-state sources. This one-to-one match is designed to stimulate economic development, and create jobs. It also includes a provision for regulatory relief to enable us to approach private firms and have private capital invested in erecting buildings on university property and through a ground lease or similar arrangement, thus the university would become the owner of the building at the expiration of the lease, and we essentially have external entities pay for buildings that would be used exclusively by the university.

It also includes a 2% pay raise. I remain hopeful and committed to securing a pay raise for all faculty and staff. However this 2% raise applies only on the State Legislation appropriation. We estimate that the pay raise would cost \$4.1 million, of which the State would provide approximately \$2.4 million. So if there is a 2% pay raise, the State says: “Here is \$2.4 million toward the \$4.1 million cost.” Thus we have to provide \$1.7 million of that total \$4.1 million. Any questions about that? It also provides for our ability to increase in-state scholarship support from 2% to 4%. That is for in-state students only, but it is very good news. The bad news is that we have to come up the additional 2% of scholarship support, but it enables us to increase the amount of money that we offer to students.

During the past two weekends, I have called each of the Carolina Scholar finalists (a program that is available to the brightest applicants for the freshman class who are South Carolina residents) and all of the McNair Scholarship finalists (which is available for the brightest out-of-state residents). It is amazing how influential scholarship support is in students making decisions about where they will go. Last night for example, I spoke to a few of the students who were debating between Princeton, MIT, and the University of South Carolina Honors College. They chose us on the basis principally of the size of the scholarship, but also on the quality of the faculty and the program. It is very important for us to beef up our scholarship support. To those of you who work in Admissions, and also to faculty who work with these students when they visit here, please accept kudos from me many people have spoken enthusiastically about the incredibly warm reception they have received here. They found people who were knowledgeable, thoughtful, compassionate, reached out to them, and welcomed them. There were invidious comparisons made between us and the other institutions. Next week I am beginning my bowtie bus tours all over each of the 46 counties of the state, and I routinely am told when I meet with the alumni how sensitive, how thoughtful our faculty are. Please accept my profound gratitude, because the word scatters very quickly and widely.

A few faculty say they haven’t heard me speak recently about the relationship between research and engagement. It is no secret that I have been promoting our research activities. I do that unabashedly, but I am also very much concerned that we link our research activities to our engagement with the community we live in as well as other communities. We have two relatively large grants that do so in a very wonderful way. One is the Colorectal Cancer Center grant that Frank Berger and his colleagues have secured in conjunction with the Medical University of South Carolina. It stipulates that undergraduate students work on the research projects, reach out to cancer patients, developing more educational and therapeutic interventions. Thus research and outreach are inextricably linked. Another example is a \$2.75 million grant we got from the Kellogg Foundation, with the Arnold School of Public Health taking the lead in reducing the risk for cardiovascular disease and stroke among African-American populations. Similarly graduate students and undergraduate students work with faculty doing research projects to go out into communities where there are high proportions of African-American residents and especially in rural areas that don’t have the highly sophisticated medical facilities within the community or contiguous to it. In conjunction with six

historically black colleges and universities in the State of South Carolina, all seven institutions are working together, with faculty and student researchers fanning out across the State in these communities doing research and intervention and thus engaging those communities. Those are but two examples that my enthusiasm for those kind of integration of research and engagement has not been diminished.

I am pleased to announce that in the past two weeks we have gotten the following gifts: \$2 million for a Center for Research and Travel and Tourism and a half-million dollar gift for the Nanotechnology Center Program, and a half-million dollars for our Polymer Composite Program. All of those grants are matched dollar for dollar with State money. That is a total of \$3 million in the past two weeks matched by the State, making it \$6 million.

With respect to the Provost Search, the committee interviewed several firms and engaged Baker and Associates. I recently met with Dan Carter, Chair of the search committee and Jerry Baker, who is the principal in the search firm. We had a very good discussion, and Dan reports that a number of really excellent candidates have come forward.

Finally, I congratulate Professor Berube again for this endless stream of victories that our debate team secures. Professor Berube, I wish there were a way to get as much ink spilled about debate victories as there is about basketball and football, but alas that is not to be. I salute you and the members of the debate team.

I will be happy to respond to any questions or comments from anybody. Thank you very much, Mr. President.

PROVOST JEROME ODOM – Duane, let me go back just a minute because I don't think I really said enough earlier. For several years the Graduate Student Association has had the President and the Provost appear before them and talk about graduate student insurance because as you said it is a big expense to them. At the same time we have seen schools all over the country start covering part or all of insurance premiums for graduate students. Last year Gordon Smith and I asked the Graduate Student Association to put together a proposal for us, to do some research and let us know what they would like. So the Graduate Student Association actually asked us to start requiring insurance for graduate students. This is the Graduate Student Association itself. This is called hard waiving in the insurance industry. It turns out that several years ago we joined a consortium within the State to try to decrease the premiums for graduate students through a greater percentage of participation. The two big dogs in the consortium were Clemson and the University of South Carolina. Clemson two years ago started this hard waiving – in other words started requiring their students to have health insurance. As a result their claim percentage went down substantially. Turns out that the insurance industry as a whole, it is my understanding, counts on a 60 to 65% claim. They are in the business to make some profit. The University of South Carolina's claims have amounted to about 95% of the premiums that were paid because we did not require health insurance. Clemson dropped out of the consortium and was able to get a much lower premium than

we were able to get as a consortium because of their claims history over one year. We feel like this year our policies are going to cost between \$900 and a \$1,000 per year for a good health insurance policy. We will try with the money that we have to subsidize those to the tune of about 20%, so close to \$200. We don't want to stop there, we hope to be able to do more. These two sums coming from the two foundations are a start and I think that we will receive further support from them. Clemson will start this year subsidizing their health insurance from indirect costs. Gordon and I have talked to Harris Pastides and I think he is willing to also begin a subsidization program through E-funds, through indirect costs that his office receives. The graduate students asked us to do this, the Graduate Student Association asked us to do this. We are doing that. We are requiring them to have insurance and at the same time we are starting a program of subsidization. We certainly would like to be able to do more and we hope that next year we will be able to do more than 20%. We will continue trying to do that over a period of time. But there have been a lot of conversations, there has been this fairly extensive proposal that was put together by the Graduate Student Association asking us to do various things that we are trying to accomplish. I am sure that there may be some graduate students that are unhappy about this but we actually have this proposal from the Graduate Student Association.

PROFESSOR YOCH – One of the students asked if the University indeed had the legal right to make them purchase this insurance. Has that been established?

PROVOST ODOM – I think it has. I think that as I said this is happening all over the country so that was something that I think was raised fairly early on. I think that our legal office said that we did.

PRESIDENT SORENSEN – The optimal solution, of course, would be to have a program for them where we pay all or a substantial portion of the premium. We would like to do that.

PROVOST ODOM – Duane, just another fact, we worked for awhile to try to see if we could get the graduate students included in the State Plan – the State Blue Cross Blue Shield Plan. Really we are talking here about graduate students with assistantships and I should make that clear as well. We are not talking about all graduate students – only graduate students with assistantships can we require to have insurance and those are the only ones that we will subsidize. We tried to get the State to say that the students could participate in the same plan that we participate in and they would not do that because they said that graduate students are students first and not employees of the State.

Let me talk just one moment about the Arts and Sciences Dean Search. The written advertisement is supposed to come out this week. The advertisement has been on line with The Chronicle for a couple of weeks. We are getting applications right now and we will begin reviewing those and hopefully that will go forward in a fairly prompt manner.

I did meet with the Provost Search Committee. We talked about in the first meeting of Deans Search Committee that there may be candidates in the Provost Search Committee who in fact don't make the final cut for the Provost but instead might be good candidates for a Dean of Arts and Sciences. So the Provost Search Committee has agreed to work closely with the Dean of Arts and Sciences Committee as the whole process moves forward. That may result in some other applications.

I wanted, to as the President did, congratulate our debate team. It is wonderful for me to read about what they are doing and how they are doing it. There are two people in particular: Glenn Prince and J. D. Shipman who have been extraordinarily successful this year. They just won a tournament in Salem, Oregon. And, again congratulate David Berube for his job in leading those students.

On another student front, as you know we have an Office of Fellowships and Scholar Programs. That office does a wonderful job but it couldn't be successful without the faculty. And, I see some faculty here today who participate in that program of various fellowships. Last week we had a fellowship night where we had a meal and we had various faculty members there who were talking about scholarship and fellowship programs. We have just learned that our three Truman nominees are all finalists for Truman Fellowships and that is an accomplishment in itself. Just to give you some idea of these students, the three students, Jeremy Wolfe is a double major in Russian and Mathematics. Jeremy's final interview will take place in Oxford, England because he is studying in Prague this semester. Andrea Wattle is currently in Italy and she will return to interview in Nashville – she is from the State of Tennessee. Matt Hodge is a Civil Engineering major and he will interview in Boston - he is from the State of Massachusetts. We will learn later in March how these three students do but if you know them, I hope that you will congratulate them and send them best wishes for moving forward.

I wanted to just very briefly bring to your attention that the University is hosting a conference, an International Interdisciplinary Conference. Interdisciplinary research is something that we need to do and I am absolutely convinced that we have to do more of that. This conference is called "Imaging and Imagining" and this is a conference that is being put on by our Nanoscience Institute and David Berube is involved with that. We have someone from English, we have faculty from Philosophy, faculty from Engineering, and faculty from Chemistry. The line up of individuals that they are bringing to this campus tonight and for the next two days is just incredible. If you have any interest in that, I hope you will take part in that. I think most of the sessions are at the Adam's Mark.

Finally I just wanted to seek your help. My good friend Don Greiner has decided to retire on May 15. So the Office of the Provost will be searching for an Interim Associate Provost and Dean of Undergraduate Affairs. When a new Provost takes office in August, that new Provost may want to restructure the office or make other changes, so this will be an interim job. We need someone who understands what we are trying to accomplish in undergraduate studies. So I need your help in providing names. I would

really like to have applications in by March 15. This would be someone who would be helping me with the tenure and promotion process, post-tenure review process, sabbatical leave process, the fellowships and scholars program I mentioned reports to this person, University 101 reports to this person, Preston Residential College, and the Trio Program. We are just getting off the ground with our New West Quad, we will have a faculty member in charge there of a lot of environmental issues that this whole dormitory is built around. So there are a lot of things that go on. You know we have our first year reading experience early in the fall. So I need some help, to find someone who will do this job. My own personal feeling is the shortest period of time that this person would work would be from the 1st of July through the end of December. It could be up to a year depending upon what the new Provost decides to do but I certainly solicit your aid in filling that position.

PRESIDENT SORENSEN – Jerry, it is possible that the new Provost would want to keep that person on a permanent basis.

PROVOST ODOM – Correct. I will be happy to answer any questions that I can. Thank you, Jim.

CHAIR AUGUSTINE – Thank you, Mr. Provost.

Just a reminder regarding student awards The Outstanding Achievement & Student Triumph or TOAST Breakfast. We want to nominate students for this TOAST award by Friday, March 5. The breakfast is designed as a thank you to honor students who have achieved special distinction in an aspect of student life. You have received an e-mail about this and perhaps when you came in the room today you received a little flyer about it. We would like to encourage faculty members to nominate students for this Outstanding Achievement & Student Triumph award and I would ask you to attend to that if you will.

6. Report of Secretary.

PROFESSOR WISE – No report.

7. Unfinished Business.

CHAIR AUGUSTINE – We have to deal with the Faculty Senate Steering Committee's nominees for elected committees. Are there any additional nominations please? Since there are three nominees for the Committee on Curricula and Courses, we will have a paper ballot for those and we will send that out. The other nominees are for your approval. Is there a motion to approve the nominees for elected committees as submitted on page 25? Is there a second? All those in favor of the nominees for elected committees as listed on page 25 with the exception of the Committee on Curricula and Courses please say aye. All those opposed please say no. The nominees for elected committees are approved.

We have no other unfinished business that I am aware of.

8. New Business.

CHAIR AUGUSTINE – Any new business to come before the Senate? Sometime ago we talked about the possibility of faculty members putting their syllabi on line so that student's might have the opportunity to look at those before they signed up for courses. Chris Brown the Director of Academic Services in the department of Computer Services is here today to tell us how we might do that.

DIRECTOR CHRIS BROWN – I brought some handouts for everybody if you didn't get one I can give it to you later on. Basically I wanted to show you real quickly how easy it is to put your syllabus on Blackboard and to give guest access to it. So that anybody who is searching for your class can go in and look at your syllabus. This is the standard splash screen, I might point this out to everybody while I have an audience here, that this splash screen on Blackboard is where we put information – anything that is changing, any alerts, and right now there is a pretty significant virus out there. It is called the Bagle Virus and here is an alert showing you how to get to it or how to find out information about it. But the bottom line is that if anybody sends you or you get an e-mail that has a zip file attachment, unless you specifically requested that zip file from somebody, please do not click on it or it will cause huge problems for you.

So for Blackboard we just go to "Blackboard.sc.edu" and we are just going to log in with your network user name and password. Once you log in you just go to your class and within your class there is something down here on the bottom that only faculty members have that is called the "control panel." Once you click on that control panel one of the first things that you do is change the settings on your course so it will allow "Guest Access" and you do that down here under course options and you click on "settings." Right here it says "Guest Access" and you click on that, click yes on "Allow Guests." Scroll down and submit. Now I am clicking back on the link to the control panel and what I want to show you is how to create a button called "Syllabus" and that can be the only thing that has "Guest Access" within your course. The way to do that is to go back down under "Course Options" and click on the "Managed Course" menu and we add a content area. You click on "Add Content," then you can pick out the word "Syllabus" from the drop down menu, scroll down a little bit and click "Allow Guest Access." So that makes that content area available for Guest Access. Observers is really more a K-12 basically what that is if you have someone who is following a specific student that gives them access to that student's information. After you click "Submit", click "Ok", now you notice I have a lot of items within my Content area, if I want "Syllabus" to be right up near the top (generally announcements will be the first thing you want there) there is a little drop down window over here that I can click on and move it up to be the second item. So now the syllabus will be my second item. If I go back out to the main course and this is what the student's see – the student view of the course, you see that I now have that link to a syllabus. Here is the not so easy part, I'm going to actually add the syllabus. So I click back on "Control Panel" and now I click on that content area that I created that is called "Syllabus" and I tell it that I want to add an item. I can specify a

name here or I can leave it “Syllabus” and can even pick a color if I want to get fancy with it. I can put an explanation here if I want to say the syllabus will be changing soon or anything of that nature I can put it in this little textbox. But the bottom line is that I have a word document that I use and change from semester to semester in the class that I teach so I just go down here and I click on “Browse” then I navigate to where that file is located. Then I highlight it and open – I can give it a name other than that “Syllabus” file name so I will just say “Spring 2004 Syllabus.” I need to make sure that it says that I want to make that content visible – it should come up saying yes. If you want to be a big brother about it and see how many people have looked at your syllabus you can click on “Track the number of views here” so you can go out on course statistics or under tracking and see how many people have viewed it. Then I just click submit and it will take a second as it loads it out to the Blackboard server. Now I can go back out and if I came in as a student and wanted to see it and clicked on the button “Syllabus” it brings up the link to where the file is on Blackboard server and it opens up the “Syllabus.” I can get more real estate up here by clicking on the arrow and making all the navigation items go away and now you can see the Syllabus. Any questions on how to do that?

PRESIDENT SORENSEN – Chris would you be kind enough to leave that up there so that people can copy your e-mail address in case they have any questions.

DIRECTOR BROWN – Most certainly and the handout actually has my name and telephone number on it.

CHAIR AUGUSTINE – Other questions for Chris?

PROFESSOR EDWARD GIESKES (English) – How would students search for that?

DIRECTOR BROWN – When you log into Blackboard, there is a little button that says preview, click on preview, and then you put the name of the course in the search area.

PRESIDENT SORENSEN – I honestly believe that if we could put our syllabi (I am team teaching a course this semester) on line before the semester started we could eliminate some of these students who are shopping around. They come in the first day of class and groan because they have to do too much work in your course. We might encourage some of those students to go elsewhere to sign up for courses. I hope we can encourage our colleagues to do the syllabi prior to the beginning of the semester. I think it would be easier on us as faculty members.

CHAIR AUGUSTINE – Other questions for Chris? If not thank you very much.

9. Announcements.

CHAIR AUGUSTINE – Are there any announcements or anything for the good of the order. Would you please identify yourself?

PROFESSOR JIM MENSCH (Education) – This is for any golfers that are out there. The Athletic Training Education Program is hosting a golf tournament at Oak Hills Country Club, Friday, April 2, 2004. We had a great turnout last year and this is our second annual tournament. We have a lot of great prizes, a lot of items donated from the professional NFL and a lot of professional sports teams. We have a lot of good memorabilia that will be raffled off there. Anyone who is interested, come and see me.

CHAIR AUGUSTINE – Other announcements? Or anything for the good of the order?

10. Adjournment.

CHAIR AUGUSTINE – At the bottom of your agenda it says adjournment to March 3, 2004 - we'd rather not do that. The next meeting is April 7, 2004. If there are no other announcements, I will entertain a motion to adjourn to that date. Second? All those in favor say aye. Opposed no. Thank you very much.