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South Carolina Library Bulletin v.4 n.2 07/1948

Abstract

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SOUTH CAROLINA LIBRARY BULLETIN

Vol. 4, No. 2

ISSUED QUARTERLY BY THE SOUTH CAROLINA LIBRARY ASSOCIATION
AND THE SOUTH CAROLINA STATE LIBRARY BOARD

July, 1948

State Library Board Has \$75,000 Budget for 1948-49

The full budget request of \$75,000 was granted to the State Library Board by the Legislature. This represents approximately an increase of one-third over the appropriation made last year. The full increase will be used to raise the amount of State Aid available to county and regional libraries.

At a recent meeting in Columbia, the State Library Board made the following plans for the administration of State Aid to County Libraries during the fiscal year 1948-49.

1. State Aid to qualifying county libraries to be \$1,000 on a matching basis. The \$1,000 to go as a direct allotment to county libraries employing a librarian with full professional training. County libraries in charge of sub-professional librarians to receive the additional service of having all books purchased with State Aid funds ordered and delivered by the State Library Board. The individual county library to make their own selection of books from standard lists and from lists issued by the State Board.

2. To encourage the establishment of regional libraries, four regional establishment grants of \$4,000 each. This grant to be made for one year only and a part of the grant to go toward employing a regional librarian with full professional library training.

3. A grant in aid of \$500 to each county participating in an established regional library. This fund to be used for administration or books.

The State Library Board is working on a set of standards for county library service within the state. These standards will include standards of organization, personnel, service, book stock, and administration. Certification standards for librarians in the state will be presented to the State Library Association at the next annual meeting. Certification of librarians is the next important step that must be taken to insure the best development of South Carolina libraries.

Goal to Go —

SOUTH CAROLINA HAS THIRTY-SIX COUNTIES WITH RURAL LIBRARY SERVICE

On the first of July, South Carolina will have thirty-six counties with county or regional library service. This leaves only ten counties without full rural service and of these, nine have fairly good libraries in the county seat which are open to the people of the county. McCormick County is the only county in the state without any public library service other than that offered all residents of the state from the State Library Board.

During the past year library service was established in Jasper County through combination with the Allendale-Hampton Regional Library. Spartanburg became a consolidated county library by act of the Legislature. Horry County began to build the new library building which will house the Horry County Library.

New county or regional libraries established during the recent session of the Legislature are Lexington, Oconee, and the Saluda-Newberry Regional Library. Newberry-Saluda Regional Library has already begun operation under the librarianship of Mrs. Robert Driscoll, a graduate of the Carnegie Institute Library School. Oconee and Lexington County libraries will begin operation sometime after the 1st of July.

Berkeley County Library will begin full rural service as soon as the new bookmobile is delivered. The headquarters of this library is in Moncks Corner and it is under the direction of Miss Julia Kirk. Berkeley County has an excellent library building and a fine collection of books. With the extension of service made possible by the bookmobile, this library should become an outstanding example of rural service.

Counties still without full rural service are: Bamberg, Barnwell, Beaufort, Chesterfield, Clarendon, Dorchester, Edgefield, Lee, McCormick, and Williamsburg.

S. C. State Library Board Recommends Staff Regulations

Hours of service (full-time)

Working schedule for professional and nonprofessional staff: 39 hours a week — 7 hours a day for 5 days and 4 hours the 6th day — ½ day off or 40 hours a week — 8 hours a day for 5 days a week — 1 day off.

A staff member scheduled for over-time work, such as Sundays or holidays, shall be allowed time off within the month or compensation at regular rate of pay.

Library hours (hours should be continuous)

Minimum hours open:

Population of 75,000 and over, 72 hours a week, plus Sunday reading room. 12 hours a day — 6 days a week. Schedule for Sunday reading room, left to decision of local library.

Population of 40,000-75,000, 54 hours a week. 9 hours a day — 6 days a week.

Population of 15,000-40,000, 36 hours a week. 6 hours a day — 6 days a week.

Under 15,000, 24 hours a week. 6 hours, 4 days a week or 4 hours, 6 days a week.

Annual vacations (for staff who have been on the payroll for 6 months)

Full-time professional staff — three to four weeks' vaca-

SOUTH CAROLINA STATE LIBRARY BOARD

Miss Mary E. Frayser, Rock Hill, Chairman
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tion with pay. Holidays as approved and designated by library board.

Full-time non-professional staff — two weeks' vacation with pay. Holidays as approved and designated by library board.

Part-time employees — 1 week recommended with pay.

Additional vacations without pay may be allowed by librarian and board. The employee must secure a satisfactory substitute who will be paid through the regular channels.

Leave

Sick leave for personal illness. 12 working days a year with pay, cumulative for 3 years, effective after 6 months of service.

Absence for study, travel, etc.: Maximum of one month beyond regular vacation at ½ pay at the discretion of the librarian and board.

Professional meetings and affiliations

Meetings: Time including travel should be allowed with pay and expenses for professional meetings or institutes.

Affiliation: Membership in professional state and national organizations should be encouraged.

Visits: Staff and trustees should be encouraged to visit other libraries.

Promotion

Promotions should be based on satisfactory performance and potential development.

Salary increases

Regular salary increases for satisfactory service should be included in the budget and be made upon recommendation of the librarian.

Separation from service

Resignations: It is highly desirable for all executives to give as much notice as possible before date of departure, preferably not less than two months. Professional staff should give one month's notice. Other staff members should give two weeks' notice.

Dismissals: A month's notice of dismissal should be given a staff member whose conduct or performance of duties continue unsatisfactory after due warning of possible dismissal.

Retirement

Participation in the South Carolina Retirement System for the entire staff is recommended.

S. C. L. A. Meets September 24th, 25th

Miss Emily Sanders, President of the South Carolina Library Association, has announced that Dr. Louis B. Wright, Librarian, Folger Shakespeare Library, Washington, D. C. will speak at the annual meeting of the association. Announcement will be made soon of another prominent speaker for the meeting.

Another outstanding feature of the program will be a demonstration book discussion. The book to be discussed is "The Man in the Street; the Impact of American Public Opinion on Foreign Policy", by Thomas A. Bailey. Everyone who expects to attend is urged to read the book and take part in the discussion.

The association is to meet September 24th and 25th at the Ocean Forest Hotel at Myrtle Beach. Registration will start at 2:00 o'clock the afternoon of the 24th. Reservations should be made immediately. The rate is \$10.00 per day, meals included.

Model Bookmobile on Display in South Carolina

A model medium-sized bookmobile designed by the State Library Board and built by the Baker Engineering Equipment Company of Richmond was on display throughout South Carolina during the month of April.

The new bookmobile is medium size, with a three-quarter ton cab and chassis and a custom-built body. The body of the bookmobile is all steel and may be transferred to a new chassis when the original chassis becomes worn out. Outside and inside shelving on the bookmobile will accommodate 1,600 books.

The bookmobile toured the State under the auspices of the South Carolina State Library Board. A driver was provided by the Wilson Motor Company of Columbia.

County librarians, county library boards, and county delegations were sent schedules of the bookmobile visits so they could inspect the vehicle and consider the purchase of the model for their county libraries.

Orders for this medium-sized bookmobile have already been placed by a number of counties in the State, namely Newberry and Saluda for the regional library, Greenwood, Pickens, Berkeley, Abbeville, Florence and Lexington.

State Library Board Inaugurates Book Deposit Service for Negroes

With the beginning of the new fiscal year, the State Library Board is planning to extend its book deposit service to Negroes. Two plans will be followed to encourage the organization and growth of library service to Negroes throughout the state.

The first plan calls for the loan of collections of books to communities where no library service is available to Negroes, or to small public libraries serving Negroes with inadequate bookstock. Deposits of up to 200 books will be delivered and left for three-month periods, provided the community will arrange for adequate housing and for circulating the books. Books for all ages will be included.

The second plan is to assist county and town libraries in extending their services to Negroes through bookmo-

biles and branches. Collections of books will be loaned to libraries to begin such services. The number of books available will be small at first and the number of libraries receiving them will have to be limited. The service will be extended as the book collection is increased.

A collection of books for Negroes, started by the W.P.A., is on loan to the State Library Board but no additions have been made until recently. Beginning with May of this year additions were made and present plans are to add to it regularly.

Timrod Library Plans to Extend Countywide Book Service

The Timrod Library in Summerville plans to extend library service beyond the town limits and to abandon paid membership. This library is one of the oldest in the state. It was founded 51 years ago and over a period of years has built up a large collection of books.

The Timrod Library is located in an attractive brick building within a block of the business district. The Timrod Library Association wants to spread the influence of the library to all persons in the county. As a first step toward realizing this ambition, an appropriation of \$1,500 was procured from the Dorchester County Delegation. With the wide selection of books available from the Timrod Library, its use by the public will be a notable addition to the educational and cultural activities of Dorchester County. Mrs. Edwin Stewart is the librarian and Mr. L. L. Gaillard is president of the Timrod Library Association.

Report from S. C. Committee on T. V. L. C. Survey

By Alfred Rawlinson, Chairman

In the fall of 1940 there was held in Knoxville a meeting of T. V. A. officials, state library officers, and others interested in library development in the Tennessee Valley. Out of this meeting grew the Tennessee Valley Library Council which had as its objective study of the problems of the area and the assistance libraries could render in their solution. From its inception the Council saw the need for a complete survey of library resources but because of the war and other factors was unable to proceed until 1946. Early in that year the T. V. A. asked the Council to undertake the survey. The T. V. A. contributed \$25,000.00 over a two-year period and the participating states agreed to put in a like amount in cash and contributed time. At the October, 1946, meeting of the Southeastern Library Association, the project was heartily endorsed and South Carolina and Florida asked to participate. The states included are: Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee, and Virginia.

Mr. Marion A. Milczewski is the Director of the survey with headquarters in Knoxville. The executive committee is composed of: Dr. Louis R. Wilson, Chairman; Miss Tommie Dora Barker; Miss Nancy Jane Day; Miss Helen M. Harris; Miss Lucille Nix; and Miss Mary U. Rothrock. The advisory committee consists of the executive committee and the chairmen of the various state committees, each of which was appointed by the state library association. The South Carolina committee consists of:

Mr. Alfred Rawlinson, Chairman; Miss Emily Copeland, Miss Nancy Jane Day, Miss Katherine Jones, Miss Ellen Perry, Dr. Frances Lander Spain, and Miss Estellene P. Walker. Various meetings of the different committees have been held including sessions of the advisory committee at Gatlinburg, Tennessee, in September, 1947, and in Atlanta in February, 1948. A meeting of the Negro committee members was held in Atlanta in April, 1948. The South Carolina Committee has had four meetings in Columbia and one in Charleston.

86,000 questionnaires were sent out to library agencies in the nine states. Types of libraries covered included school, college, public, special, and institutional. Types of services covered included: personnel, audio-visual, book resources, community relationships. State library agencies, library training agencies, and library associations were also included. South Carolina returned approximately 50% from schools — 80% from public libraries — 80% from colleges — 33-1/3% from special libraries.

At the 1948 meeting of the Southeastern Library Association there will be represented to it a complete summary report for the entire area. The report of the South Carolina committee to the South Carolina Library Association consists of two parts; a general report and a report on library service for Negroes in the state. The summary statement from the general South Carolina report follows.

"The first objective in the kind and quality of library service for South Carolina should be the attaining of generally recognized standards as set up by state, regional, and national accrediting agencies and professional groups. Public libraries have a definition of effective minimum service as a unit of 25,000 people with an annual budget of \$1.50 per capita or a total of \$37,500.00. Schools and colleges have minimum standards as set up by the State Department of Education and the Southern Association of Colleges and Secondary Schools. Standards are but means to an end and should be so considered. All types of library service in South Carolina should be adjusted, and re-adjusted as necessary, to the needs, interests, and demands of the group reached. Effective, unified library service should be available to everyone. The library should handle such materials and render such services as will contribute to its functions as a cultural, educational, and recreational part of society.

"Existing facilities for library service in South Carolina are summarized in the attached narrative reports for college, public, school, and special libraries. In no instance does a group of libraries achieve even minimum recognized standards for its type. One-half of those in college library work; five-sixth of those in public library work; and the majority in school libraries receive salaries of less than \$2,000.00 a year. Of prime importance is an increase in the salary level. Financial limitations are likewise reflected in low book stocks and curtailed services rendered. Cooperation and coordination are not ideals but necessities in the light of limited resources available. Development of large units of service is indicated. Continuing and expanding support for the State Library Board and the School Library Supervisor in the Department of Education are vital for progress. The coordination of all library services on the state level merits careful consideration. Library education facilities need further developing.

"Additional financial support is necessary if the kind of library service needed in South Carolina is to be achieved. Just as state aid is vital to augment and equal-

ize opportunity within the state, so federal aid is needed to equalize library facilities in South Carolina with the rest of the nation. In the light of the fact that at the present time there is need for additional professional librarians, any enlargement of facilities will but increase the shortage unless concerted effort is made to increase the attractiveness of librarianship as a profession and to draw into the work qualified people.

"The survey has pointed up the confusion which exists in many libraries in respect to accurate record keeping. This fact has caused some difficulty in compiling a complete set of data.

"The Committee discovered awareness on the part of librarians of the shortcomings of current library service and noted that some efforts were being made in all areas to rectify the situation. The library leaders of South Carolina are striving to improve library services and resources. In this fact lies the promise of the future."

Charleston Library Society Observes 200th Anniversary

The 200th anniversary of the Charleston Library Society was observed Sunday, June 13 with services at St. John's Lutheran Church followed by a reception at the library.

The services began at 5 p. m. with a prayer by the Rev. Dr. George J. Gongaware, pastor emeritus of St. John's Lutheran Church, and opening remarks by the Rev. Hayward W. Epting, pastor. Colonel James G. Harrison of The Citadel faculty, who was the principal speaker, was introduced by Frederick H. Horlbeck, president of the library society. The combined choirs of St. John's and St. Philip's Protestant Episcopal Church provided the music.

Following the services members of the society and guests adjourned to the library for a reception and a review of valuable books and manuscripts owned by the society.

An engraved silver tray was presented to Miss Ellen FitzSimmons in recognition of her long and valuable service as librarian.

American Library Association Atlantic City Conference

Leading American literary and educational figures addressed general sessions of the 67th Annual Conference of the American Library Association held at Atlantic City, June 13-19.

Addresses included "How Libraries Can Influence Public Opinion", by author Pearl S. Buck; "What Are the Great Issues of Our Time?", by Norman Cousins, author and editor of the *Saturday Review of Literature*; "Writing for the Teen-Ager", by Maureen Daly, associate editor of the *Ladies Home Journal*; "Books Are Mighty Weapons", by Colonel Robert L. Scott, author of *God is My Co-Pilot*; and "Youth in World Affairs", by Dr. Brooks Emeny, President of the Foreign Policy Association.

All of these talks covered one or more phases of "The Challenge of Public Affairs", the theme selected by A. L. A. for its Conference. The Convention discussed methods of implementing its Four Year Goals, recently adopted by the A. L. A. as its long-range, nation-wide, educational program to be completed by 1951.

Over 4,000 librarians, authors, publishers, and educators attended the Conference. Other features included 150 exhibits from publishing firms, educational organizations, trade associations, and libraries; awards for various library and literary activities; and workshops and clinics on such topics as adult education, personnel, and audio-visual materials.

Radio, Record Player is Given to Anderson Public Library

Because of the generosity of a well-known Anderson man, who wanted to show his gratitude to the Anderson Library, a combination record-player and radio is now in the library for the use of the general public.

The local man, who donated his large record collection, along with the Magnavox console model, had heard of a novel record lending plan, which is in force in many libraries today and wanted the Anderson Library, through use of this system, to encourage a love of good music through these records.

The Magnavox has been placed in the children's room temporarily, because of a shortage of space. Mrs. Ella Sue Smith, librarian, said she hopes to find a permanent place for the machine so they can begin to add to the record library.

A plan for lending the records may be used later when the collection is enlarged and a filing system set up. At the present time, however, the general public may use the records in the library.

The collection now includes only classical music although a few lighter records may be added later. The library also has a few children's records.

The Book Committee of the library is planning to sponsor a weekly music hour, similar to the story hour for children, which is held through the summer.

The main ambition of the library, Mrs. Smith said, is to have a music room, separate from the library where good music can be enjoyed.

The donor asked to remain anonymous.

Miss Carrie O. Sams Presented Distinguished Service Plaque

Miss Carrie O. Sams, a member of the State Library Board, was presented the Distinguished Service plaque by American Legion Post Number 22 on May 30 at the baccalaureate services of the graduating class of the Union High School at Union, South Carolina.

This is the first time the plaque has been awarded to a woman. It was given to Miss Sams because of her value as an outstanding leader in religious life, her zeal for the welfare of her pupils in South Carolina schools, where she taught for 61 years, her fine character, and her love for and interest in humanity.

Attention Catalogers

The Southeastern Library Association is compiling a directory of catalogers in the southeastern states. All catalogers are requested to send their names and addresses to Miss Jessie G. Ham, McKissick Memorial Library, University of South Carolina, Columbia, S. C.